



**BICYCLE PEDESTRIAN PATH ADVISORY COMMITTEE**  
**AGENDA**

**Wednesday, April 9, 2025**

**8:15-9:30 AM**

**2<sup>nd</sup> Floor Conference Room  
3 Washington St, City Hall**

**Members:**

Sam Jackson, Chair

Dr. Rowland Russell, Vice Chair

Ed Haas, Councilor

Autumn DelaCroix

Dwight Fisher

Jan Manwaring

Michael Davern

Charles Redfern, Alternate

Diana Duffy, Alternate

Andy Holte, Alternate

- 1) Call to Order, Roll Call, Welcome
- 2) March 12, 2025 Minutes
- 3) Safety and Outreach
  - a) Councilor Haas – Brochure/Banner for Earth Fest on April 26<sup>th</sup>
  - b) Councilor Haas – Recommended Committee Name Change
  - c) Plan discussion and Budget requests
  - d) Map Project Update
  - e) Good Fortune Vacant Tenant Space
- 4) Regular Project Updates
- 5) Volunteer Opportunities
  - a) Earth Day Festival – April 26<sup>th</sup> from 12:00 pm – 4:00 pm
  - b) Yield Counts for West Street Reconstruction Project
  - c) Safe Cycling Class (LAB Instructor led)
- 6) Old Business
  - a) Wayfinding Updates
- 7) New Business
  - Items to be included for next meeting
- 8) More Time
  - Website
  - Continued Bike Racks Discussion
  - Yield Counts, Bike Rack Census and Bicycle/Pedestrian Counts
  - Community Bike Share
- 9) Public Art and the Trails Updates
  - Adjournment
  - Next meeting date – May 14, 2025

**City of Keene  
New Hampshire**

**BICYCLE AND PEDESTRIAN PATH ADVISORY COMMITTEE**  
**MEETING MINUTES**

**Wednesday, March 12, 2025**

**8:15 AM**

**2<sup>nd</sup> Floor Conference Room,  
City Hall**

**Members Present:**

Samantha Jackson, Chair  
Rowland Russell, Vice Chair  
Dwight Fischer  
Michael Davern  
Councilor Edward Haas  
Autumn DelaCroix (virtual)  
Jan Manwaring  
Charles Redfern, Alternate (virtual)  
Diana Duffy, Alternate

**Staff Present:**

William Schoefmann, GIS Coordinator  
Bryan Ruoff, City Engineer  
Carrah Fisk-Hennessey, Parks &  
Recreation Director

**Guests:**

Andy Holte, Keene Resident  
Stephen Seraichick, Keene Resident

**Members Not Present:**

None

**1) Call to Order, Roll Call and Welcome**

Chair Jackson called the meeting to order at 8:16 AM.

**2) Election of Chair and Vice Chair**

Chair Jackson welcomed nominations for Chair. Dr. Rowland Russell nominated Ms. Sam Jackson to continue as Chair. Councilor Ed Haas seconded the nomination. Ms. Jackson accepted the nomination, and with all in favor, the nomination was approved.

Chair Jackson welcomed nominations for Vice Chair. Mrs. Jan Manwaring nominated Dr. Russell, which Councilor Haas seconded. Dr. Russell reluctantly accepted, citing his full plate as reasoning. Chair Jackson offered to handle it similarly to last year. With no discussion and unanimous approval, the nomination was approved.

**3) January 8, 2025, Minutes**

Mr. Fischer highlighted that his name was misspelled in the members list and throughout the minutes, noting that his name was spelled with a “c.” Dr. Russell moved to accept the minutes from January 8, 2025 with this correction. Chair Jackson seconded the motion. With all in favor, the minutes from January 8, 2025, were approved as amended.

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**4) Safety and Outreach**

**A) Plan Discussion and Budget Requests**

Councilor Haas shared that he is still playing with the table that he circulated. He did not receive any additional updates or corrections. He did not know where to put the budget, but said he was ready to accept it.

Mr. Schoefmann asked Councilor Haas to send that to him for distribution. Councilor Haas shared that he spoke with John Byrnes at Norm's Ski & Bike Shop to check in and see if there were/are any concerns, ideas, or opportunities for broader community engagement. John mentioned a significant decline in sales of road-focused products, prompting a shift in his business model toward gravel and off-road options.

Councilor Haas shared that Ms. Diana Duffy will maintain communication with the league and provide materials. However, the Committee must determine how best to distribute and display them, including posting them on the website. Councilor Haas also emphasized establishing official connections with other concerned groups during outreach.

Dr. Russell suggested that bicycle references in Committee discussions or materials should include pedestrians to ensure comprehensive representation. Mentions of cycling should also include walking.

Ms. Diana Duffy and Mr. Bryan Ruoff joined the meeting. Mr. Dwight Fischer asked for clarification, wondering if, while acknowledging the changing bike market, there was an identified opportunity for gravel riders.

Councilor Haas clarified that the conversation was simply an introduction to establish a relationship and offer support. They noted that once materials are distributed, they can follow up with John to place them at his shop. Additionally, they encouraged Committee members to connect with other groups to strengthen outreach efforts and expand community engagement.

Dr. Russell noted that Good Fortune has announced they are looking for a business to fill a space, presenting a potential opportunity. With the addition of protected bike lanes, a company that offers bike rentals, sales, repairs, and other multimodal transportation options could be a good fit. They wanted to bring this to the Committee's attention before sharing it via email and encouraging others to reach out to Good Fortune and Roger Weinreich with ideas for businesses that could fill the space.

Councilor Haas wanted to wrap up the safety section and urged anybody with other ideas or who wants to take on one of these groups to get it written down and, if it has a cost, to get an idea of the budget, as they will need to move very quickly. He welcomed questions, thoughts, and ideas.

Mr. Schoefmann noted that in a previous meeting, a desire to purchase a banner had been expressed. Councilor Haas explained that previous discussions concerned designing a logo banner

75 that could be used at events. Dr. Russell asked if other Committees have logo branding. Mr.  
76 Schoefmann responded that there is no other Committee with logo branding. Given that, Dr.  
77 Russell urged the group to be thoughtful. Mr. Schoefmann added the City does have branding that  
78 should be used, but felt that having the support of a City councilor would help.

79  
80 Councilor Haas felt that while they may face some questioning, it was still feasible to use  
81 appropriate City branding and the City design template, and he suggested they could lead the way.  
82 Dr. Russell agreed, suggesting leading with the City logo, then a catchphrase or headline  
83 representative of the BPPAC, followed by a to-be-determined BPPAC logo.

84  
85 Chair Jackson offered to try and draft a few ideas, suggesting another alternative would be to  
86 prepare a little write-up of who they are and what they do and propose it to local schools to see  
87 what the kids can produce. Dr. Russell supported the idea, suggesting that some designs could be  
88 displayed at the table during the Earth Festival for community input. Dr. Russell agreed to reach  
89 out to the art teacher at Keene High School. Mrs. Carrah Fisk-Hennessey joined the meeting.

90  
91 Mr. Redfern expressed concern about the timing, given the desire to have them for the Earth  
92 Festival. He recommended going to a commercial place like Beeze Tees or Gemgraphics and  
93 providing them with a concept. He noted that if the idea was to purchase the banner from them,  
94 the logo design might be included or at a minimal cost. Mr. Schoefmann stated that without a  
95 Committee budget, they would need to obtain a quote and prepare a budget to present and request  
96 funding. Councilor Haas indicated that he did not feel they were at that point yet.

97  
98 Dr. Russell highlighted the need to create a budget and suggested using a generic City banner in  
99 the interim. He noted that the Energy & Climate Committee has discussed being present for the  
100 event and has encouraged the Master Plan group to have a table there. A generic banner would  
101 allow them more time to develop a budget or a donor and design a logo.

102  
103 Mr. Schoefmann suggested introducing Mr. Seraichick, explaining that he had sent an inquiry  
104 about the historical signaling on a section of the Cheshire Rail Trail. Mr. Seraichick shared that he  
105 grew up in Keene when the railroads were still operational, recalling a specific train carrying cargo  
106 for the Budweiser plant in Merrimack in January 1969. He mentioned that this event was  
107 announced in the *Keene Evening Sentinel* and encouraged others to check out a book on the topic.

108  
109 He also spoke about his interest in antique glass collecting, noting that Keene once had two glass  
110 factories, one near the Rec Center that produced window glass and another on Marlboro Street that  
111 made bottles. He highlighted that antique bottle collecting is among the top five collectibles in the  
112 country and shared that he is the current president of the Antique Bottle Club, which has been  
113 active since 1968 and is the oldest such club in the United States.

114  
115 Mr. Seraichick emphasized that those familiar with antique glass recognize the significance of  
116 Keene Glass. He mentioned that Norm Heckler, a well-known antique dealer, is hosting an auction  
117 featuring three Keene-made bottles, with the highest bid reaching \$2,750.

118  
119 He brought bottle samples to illustrate Keene's glassmaking history. He noted that while historical  
120 markers along the rail trail between Water Street and Eastern Avenue highlight various industries,

121 they fail to mention Keene Glass. He pointed out that Keene Glass is significant enough to have  
122 an entire chapter dedicated to it in a book, unlike any other industry in the area. In 1831, one in six  
123 workers in Keene was employed in glass production, making its omission from the markers a  
124 significant oversight.

125  
126 Passionate about history, he expressed disappointment that Keene Glass was not adequately  
127 recognized and suggested adding a historical sign to acknowledge its importance. He shared that  
128 his group, the Antique Bottle Club, has limited funds, as most of their \$5,000 budget goes toward  
129 their annual show and sale, leaving little financial capacity for such a project.

130  
131 Councilor Haas acknowledged that funding for the sign wouldn't be a significant obstacle and  
132 suggested that money could likely be raised. While not speaking on behalf of the City, they  
133 encouraged Mr. Seraichick's group to propose a sign design, expressing support for the idea and  
134 emphasizing the community's appreciation for history.

135  
136 Mr. Seraichick mentioned that Alan Rumrill, a member of their group and a collector of well-  
137 known Stoddard Glass, was surprised to learn that no historical sign recognized Keene Glass.  
138 However, due to his many commitments, he has not been able to act on the issue. He felt that either  
139 he or Mr. Rumrill could write something.

140  
141 Dr. Russell, a board member of the Historical Society of Cheshire County, offered to collaborate  
142 on the project. They noted that while Alan has stepped down as Executive Director, he remains  
143 involved as a senior historian. Dr. Russell suggested that if a proposal outlining the project and the  
144 Historical Society's potential role is drafted, they could present it at a board meeting for  
145 consideration.

146  
147 Mr. Schoefmann appreciated the presentation and emphasized informing and engaging key  
148 stakeholders. He suggested presenting the information to the Heritage Commission to gain their  
149 support, as both the Commission and the Committee advise the City Council. He also noted that  
150 working alongside the Historical Society would create a strong team to progress the project.

151  
152 Mrs. Fisk-Hennessey acknowledged that while there is no Keene Glass sign on the rail trail, one  
153 near the recreation area honors the industry. She noted that people may have seen it, but its location  
154 is separate from the rail trail. Mr. Seraichick pointed out that the sign Mrs. Fisk-Hennessey  
155 mentions is for a different glass house.

156  
157 Mr. Schoefmann suggested that once the proposal is more developed, with input from the  
158 Historical Society, it should be formally presented. He emphasized the importance of having the  
159 Committee and the Heritage Commission support the proposal to move it forward effectively.

160  
161 Mr. Seraichick expressed frustration with the bureaucratic approval process, noting the multiple  
162 steps, people, and locations required. He questioned whether there could be a more straightforward  
163 way to move the project forward.

164  
165 Mr. Schoefmann recommended formalizing the proposal and having both Committees endorse it  
166 before presenting it to the City Council for approval. Once approved, the responsibility to

167 implement the project would typically shift to the Public Works or Parks & Recreation  
168 Departments.

169  
170 Councilor Haas encouraged presenting a visual proposal for the sign, including its design and text,  
171 at future meetings. He reassured the Committee that while there may be administrative hurdles,  
172 those can be managed. Emphasizing the project's importance, he expressed confidence that there  
173 would be no opposition and that funding could likely be secured through fundraising or City  
174 support. The key first step is to formalize the idea.

175  
176 Dr. Russell suggested that when meeting with the Heritage Commission, ensuring the proposed  
177 sign matches the design and construction of existing historical markers would be helpful. He  
178 emphasized that the primary focus should be on finalizing the text while identifying the company  
179 responsible for producing similar signs to maintain consistency.

180  
181 The Committee thanked Mr. Seraichick for coming. Mr. Schoefmann offered to confirm whether  
182 the Heritage Commission had been canceled.

183  
184 Mr. Seraichick shared that when he initially inquired about the historical marker, Councilor Bobby  
185 Williams directed him to a state group responsible for highway markers. After speaking with the  
186 head of the program, Amy Dixon, he learned that they do not handle rail trail markers, emphasizing  
187 that it would need to be pursued at the local level.

188  
189 Mr. Redfern recalled that funding for the existing historical signs was included in a grant secured  
190 through the New Hampshire Department of Transportation using federal funds. The signage  
191 program was likely implemented by either Public Works or Andy Bohannon when he was with  
192 Parks and Recreation. He advised developing a presentation and contacting one of these entities to  
193 move the project forward.

194

## 195 **B) Map Project Updates**

196  
197 Mr. Schoefmann presented a draft design on the screen, acknowledging that it might be  
198 challenging. He offered to distribute the final draft sent to print and noted that he could share it  
199 later, although he did not have the regional version. He mentioned that some challenging trails, as  
200 discussed by Mr. Fischer, were removed, and a few other adjustments were made. The updated  
201 design, incorporating feedback from the group, is expected to be available in bike shops and other  
202 locations by late April.

203  
204 Dr. Russell urged having at least a laminated print-out for the table at the Earth Day Festival. Mr.  
205 Schoefmann noted that while the timing for completion is uncertain, the design is based on a  
206 similar map used at the Emerald Street and Ashuelot Rail Trail intersection. He mentioned that  
207 Mr. Bohannon has been interested in simplifying it for wayfinding purposes and has collaborated  
208 with Mr. Schoefmann. The final version was completed late last week, and he plans to distribute  
209 it to the group for review.

210

211 Mr. Redfern noted that they expect to get them out around the second week of April in anticipation  
212 of increased demand. He added that the Visitors Center and Chamber of Commerce will also  
213 receive a significant allocation of these maps. To keep it a self-sustaining project, they will charge.  
214

215 Councilor Haas asked if it was possible to get a large one for display. Mr. Schoefmann suggested  
216 he e-mail him this request. Chair Jackson added that a less expensive method might be to print it  
217 out in segments.  
218

219 Committee members discussed the availability of multiple map formats, with Ms. Duffy asking if  
220 one could be plotted. Mr. Schoefmann acknowledged the idea but noted that the City-funded most  
221 of the design work. Mr. Fischer emphasized that many bicycle users rely on maps and suggested  
222 exploring ways to integrate the information into digital platforms like Google Maps, AllTrails, or  
223 Strava. Mr. Schoefmann agreed, recognizing that users have varying preferences for accessing  
224 map information.  
225

226 Dr. Russell mentioned that Monadnock Outdoors worked with the Antioch Spatial Analysis Lab  
227 to create a map, and that group is currently discussing ways to expand and update it. He noted that  
228 the lab handled the plotting and is open to suggestions for improvement. Dr. Russell encouraged  
229 checking the Monadnock Outdoors website ([https://www.cheshireconservation.org/monadnock-](https://www.cheshireconservation.org/monadnock-outdoors)  
230 [outdoors](https://www.cheshireconservation.org/monadnock-outdoors)), which lists various walking trails, possibly including some of the trails under discussion.  
231

232 Mr. Fischer mentioned the TrailLink app, which some groups already use to map and share trails.  
233 He noted that members who subscribe can record their rides, making them accessible to others.  
234 While the app encourages paid subscriptions, free features are still available. He suggested  
235 leveraging existing platforms rather than creating a new app, acknowledging that while some  
236 prefer physical maps, most increasingly use digital tools.  
237

238 Mr. Davern pointed out that TrailForks is an app that already includes all the area's rail and  
239 mountain bike trails. He noted that users prefer different platforms, such as TrailForks or AllTrails,  
240 emphasizing that many mapping resources already exist.  
241

242 Dr. Russell highlighted that Monadnock Outdoors is part of a regional campaign to encourage  
243 more outdoor activity in collaboration with the hospital. The platform is designed as a web-based  
244 resource where users can access information about hikes and rides to plan their excursions. They  
245 emphasized the importance of having multiple formats—apps, websites, and printed maps—to  
246 ensure accessibility for all users.  
247

## 248 **5) Regular Project Updates**

249

250 Mr. Schoefmann covered several updates and action items. A document had recently been  
251 distributed, though there was some uncertainty about whether it had been included in the March  
252 packet. Bryan, Ruoff, the City Engineer, was present to review bike rack plans, which will be  
253 addressed shortly.

254  
255 An update was provided on the Marlboro Street TAP Grant, with the bid opening on March 4th.  
256 The City is currently reviewing the bids for the project, which includes improvements to Marlboro  
257 Street and an extension of the Industrial Heritage Trail. It was noted that if a historic sign for Keene  
258 Glass is to be installed, it would make sense to integrate it into this project. The Committee  
259 discussed the need to gather feedback on preferred locations and vet those with the Department of  
260 Transportation (DOT).

261  
262 There was also some discussion about the location of the former Keene Glass building on Marlboro  
263 Street. The group considered that historical records or books might provide the answer, and Mr.  
264 Schoefmann suggested following up with Mr. Seraichick for more details.

265  
266 The final topic was an update on the banner for Bike Month. The Committee needs to update the  
267 banner and reserve space to display it. They discussed the possibility of reusing the existing banner  
268 by simply updating the dates. There was also a question about whether someone had the reservation  
269 form or if it needed to be submitted again.

270  
271 Mr. Schoefmann, Councilor Haas, and Mrs. Manwaring discussed submitting the reservation form  
272 for the Bike Month banner. Mr. Schoefmann agreed to send it and copy others. They acknowledged  
273 that time was running out to secure a spot.

274  
275 The conversation then shifted to placing a banner at the post office, but Mrs. Manwaring noted  
276 that they might not be able to get a spot, as she believed she had reserved one for the volunteer  
277 fair. They also mentioned waiting on confirmation for the Rec Center banner location. Councilor  
278 Haas said that last year, they had to switch between two spots, ending up in an area with limited  
279 visibility.

280  
281 Mr. Schoefmann provided an update on sidewalk projects, noting that a list had been compiled and  
282 was included in recent packets. The projects are scheduled by year as part of the Capital  
283 Improvement Plan (CIP). This summer, work will take place on Denison, Gardner, and Willow  
284 Streets, while next year's projects will include Blake Street, Harrison Street, a section of Main  
285 Street, and Middle Street.

286  
287 Mr. Ruoff shared that the City Council approved the sidewalk policy discussed in the last meeting,  
288 allowing sidewalks not included in the CIP to be replaced with concrete for improved walkability  
289 and accessibility. The City aims to upgrade about three miles of sidewalks per year, with material  
290 costs being a significant factor in budgeting. Mr. Schoefmann said that sidewalk project details  
291 could be found in the February and March meeting packets and wrapped up his project updates.

292  
293 Ms. Duffy asked about the Bike Friendly City application process and when the next submission  
294 would be required. There was some uncertainty about whether it would occur every three or four  
295 years. She expressed concern that the City barely achieved silver status last time, noting that  
296 several areas were lacking and that the subsequent evaluation would likely be more challenging.

297  
298 She proposed reviewing the City's Bike Friendly City scoring at a future meeting, highlighting  
299 where they excel and where improvements are needed. Other members agreed that this would be  
300 valuable and noted that it could help inform the group's strategic plan, which has been a long-term  
301 discussion.

302  
303 Mr. Schoefmann mentioned that the program provided a report card with feedback, though it was  
304 unclear if they still do. She offered to look through the materials provided by the League of  
305 American Bicyclists and follow up with the group. Members expressed appreciation for the effort  
306 and noted that Mr. Schoefmann could also be a resource for further insights.

307  
308 **6) Volunteer Opportunities**

309  
310 **A) Earth Day Festival- April 26<sup>th</sup> from 12:00 pm to 4:00 pm**

311  
312 Mr. Schoefmann noted that materials should be available for the upcoming event, including a  
313 large-print map that was requested. Depending on delivery time, they may also have maps to  
314 distribute or at least be able to inform people where to find them. A pop-up display will also be  
315 needed, and Mr. Redfern or Mrs. Manwaring have some available.

316  
317 Dr. Russell mentioned that the volunteer cleanup event typically held around that time should not  
318 be scheduled for Green Up Keene Saturday, as many members will be occupied with tabling,  
319 including Mr. Redfern for Pathways. Instead, he suggested holding the cleanup on Sunday, the  
320 following day. He, Mr. Redfern, and Scott Wilson from Pathways for Keene will coordinate to  
321 finalize the timing, which is usually noon on Sunday, and Dr. Russell will share details with  
322 participants once confirmed. Mr. Redfern added that they can always use volunteers.

323  
324 Dr. Russell discussed the timing of the volunteer cleanup concerning Green Up Keene. They  
325 agreed that holding it on Sunday works well since full bags are usually not collected until Monday,  
326 making it convenient for weather-permitting cleanup efforts.

327  
328 Members confirmed that Green Up Keene is happening, though official announcements have not  
329 been widely seen. Dr. Russell volunteered to sign up the group for participation and will submit  
330 the registration to Andrea Bixby from the Public Works Department, who coordinates the event  
331 on Monday. Public Works can be contacted for more details.

332  
333 The discussion then shifted to broader Earth Festival participation. Several members are involved  
334 with different organizations that will be tabling at the event, and they emphasized encouraging  
335 strong community engagement to highlight the importance of environmental efforts in Keene.  
336 They noted that cleanup efforts can occur throughout the week, allowing different groups to  
337 contribute when available.

338

339 Mrs. Manwaring raised concern about ABC Disposal not recycling despite appearing to do so. She  
340 explained that while they bring two trucks around, all the collected materials ultimately go into the  
341 same truck, meaning recyclables are not correctly processed. She asked Mr. Lussier to investigate  
342 the issue after noticing a neighbor who had carefully sorted cans and bottles for recycling.

343  
344 Ms. Delacroix added that she has observed a similar issue with Waste Management trucks. While  
345 it does not always happen, she has noticed that some of their trucks also combine recyclables with  
346 regular waste. She speculated that this could be due to staffing shortages or particular trucks not  
347 adequately equipped for recycling collection.

348  
349 Dr. Russell asked Mrs. Manwaring to help remind him to bring it up at the following Energy &  
350 Climate Committee meeting. Mr. Ruoff shared that Mr. Duncan Watson from the Public Works  
351 Department is aware and working through that issue.

352  
353 Chair Jackson mentioned a potential Earth Day initiative, hoping to coordinate with Pam Bys to  
354 organize brief community bike rides throughout the event. The idea would be to have participants  
355 ride down the Cheshire Rail Trail and back, encouraging more people to get on their bikes while  
356 engaging in the festival.

357  
358 While no details or commitments had been made, Chair Jackson also considered extending  
359 activities into Friday night to create an entire engagement weekend. She mentioned her readiness  
360 to start riding, having biked through the winter. The discussion concluded with general agreement  
361 that an April ride should be feasible, as similar events had been held.

362  
363 **B) Yield Counts, Bike Rack Census, and Bicycle/Pedestrian Counts**

364  
365 Mr. Schoefmann and Dr. Russell discussed the importance of yield counts at key locations, noting  
366 that the group has not previously done this new type of data collection. They agreed it would be  
367 beneficial to start planning for this initiative as the weather improves, potentially beginning next  
368 month.

369  
370 Mr. Schoefmann also touched on the West Street project, which is projected for 2027 at the earliest.  
371 Dr. Russell felt that collecting multiple years of data in advance could help inform the project. Mr.  
372 Schoefmann suggested adding the topic to a future agenda for a more structured discussion.

373  
374 Additionally, Mr. Schoefmann discussed the Monadnock Regional Rail Trail Collaborative, which  
375 will soon have an open Keene representative position. The idea was that a Committee member  
376 would be a good fit for this role. Mr. Redfern serves on the board, but represents multiple  
377 organizations, so another Keene-based representative would be beneficial.

378  
379 Dr. Russell provided an overview of the Monadnock Regional Rail Trail Collaborative for newer  
380 members, explaining that the group focuses on connecting the more extensive regional trail system,

381 including areas like Winchendon, Brattleboro, and Bellows Falls. He noted that it would be an  
382 excellent opportunity for long-distance riders to get involved.

383  
384 Mr. Schoefmann encouraged anyone interested to reach out to him for more information and  
385 mentioned that Mike Kowalczyk, the organization's Chairperson, is available for further  
386 discussions. The collaborative has played a key role in developing the regional trail map, which is  
387 now headed for print. It is actively working on closing trail gaps, such as the section between  
388 Jaffrey and Peterborough. He promised to follow up with potential volunteers, but welcomed  
389 anyone to contact him directly.

390

391 **7) Old Business**

392 **A) Wayfinding Updates**

393

394 Mr. Schoefmann provided updates on a few key items. He mentioned that the RFP (Request for  
395 Proposal) language has been drafted for a signage project, which he, Mr. Bohannon, and another  
396 colleague have been working on. The RFP will allow sign shops to bid on the work, except for the  
397 map, which will likely be handled in-house. He still needs to follow up with Mr. Bohannon to  
398 confirm any remaining tasks, but expects to have more updates next month.

399

400 **B) Website**

401

402 Regarding the website platform, Mr. Schoefmann shared that they recently switched to a new  
403 system, meaning that he will need to learn the new platform from scratch. He acknowledged that  
404 the transition was met with some frustration, but reassured the group that it would get sorted out  
405 in time. On a positive note, Dr. Russell joked that at least he would not ask Mr. Schoefmann for  
406 website updates for a while, giving him one less thing to worry about.

407

408 **8) New Business**

409 **A) Items to be Included for Next Meeting**

410

411 Councilor Haas and Dr. Russell discussed utilizing an empty storefront for bike-related business.  
412 Councilor Haas suggested developing a semi-solid plan and starting by informing Mr. Weinreich,  
413 the property owner, that it would be an excellent use for the space.

414

415 Dr. Russell recalled that 365 Cycles had previously operated there, but did not effectively serve  
416 the community's needs. He also noted that when the owners of Norm's first attended a meeting,  
417 they were asked about offering bike rentals downtown, but they were not interested at the time.  
418 However, there was some optimism that they might be open to collaborating on something within  
419 the downtown footprint.

420

421 **9) More Time**

422 **A) Continued Bike Rack Discussion**

423

424 The discussion, led by Mr. Ruoff and Mr. Schoefmann, focused on reviewing proposed bike rack  
425 locations identified by a design consultant. Mr. Rouff emphasized the importance of carefully  
426 reviewing these locations before finalizing them. If a rack is labeled as movable, it will be noted  
427 in the description, whereas others will be permanently mounted.

428

429 The group reviewed locations along Main Street, starting near Davis and Dunbar Streets. A  
430 movable bike rack was proposed for a bump-out area, while a permanent rack was suggested  
431 further down near City Tire. Members appreciated the bump-out location, noting that it adds a  
432 visual and physical barrier to slowing down cars.

433

434 Moving north, they looked at bike rack placements between Emerald and Commercial Streets,  
435 including two permanent racks near Modestman's Block and another across from the Colonial  
436 Theatre. The plan also included a larger corral-style bike rack at Lamson Street. However, some  
437 members noticed that no bike racks were proposed for the eastern side of Main Street, prompting  
438 a discussion about whether additional coverage was needed.

439

440 The conversation then turned to ensuring sufficient bike parking in the City square, with members  
441 agreeing that City Hall and Central Square should have designated racks. There was also  
442 discussion about placing a rack at the northernmost point to serve as a logical start and end point  
443 for walking and biking routes.

444

445 Mr. Ruoff requested that Committee members review the locations more thoroughly before the  
446 next meeting, either using the packet or a PDF version he could distribute. He encouraged everyone  
447 to provide input on adjustments, such as shifting racks closer to key areas or adding duplicate racks  
448 where demand is expected to be high. The goal is to finalize the best placements for improved bike  
449 accessibility across downtown.

450

451 Ms. Delacroix pointed out that it looked like they included them on that square map, but did not  
452 label them right at that northern crosswalk in Central Square. Mr. Ruoff said he could have  
453 included them and not labeled them. He suggested that if they are not labeled, it would be safe to  
454 assume they are missing in that location.

455

456 The discussion continued, focusing on bike rack placement near Railroad Square and the Co-op  
457 area. One proposed bike rack location was noted to be farther out near a maintenance shed, just  
458 before turning toward Orchard Street or the Co-op. Members questioned whether this placement  
459 was too remote to be useful for cyclists entering Railroad Square.

460

461 They considered the closest existing rack location near Modestman, but some felt it was still not  
462 optimal for those accessing Railroad Square. The general agreement was that improvements could  
463 be made to better position racks for convenience. Ms. Delacroix raised a point about ambiguity in  
464 placement, and members acknowledged the need to clarify whether specific racks should be  
465 relocated or supplemented to better serve high-traffic areas.

466

467 The discussion shifted to the placement of bike racks near the Farmers Market and the Cheshire  
468 Rail Trail corridor. Mr. Ruoff noted that this area is not currently included in the base bid for the  
469 project, but is being considered as an alternative option, pending available funding as directed by  
470 the City Council.

471  
472 Mr. Schoefmann asked whether the proposed plan preserves space for the Farmers Market, and it  
473 was confirmed. However, he and Dr. Russell pointed out that no bike racks are currently planned  
474 for that corner, despite its importance as a key entry point into the City from the Cheshire Rail  
475 Trail.

476  
477 There was agreement that if racks were placed on one side of the trail, racks should be on the other  
478 side as well to better accommodate cyclists arriving in the area. The discussion emphasized the  
479 need to reconsider placement to ensure accessibility and usability for those entering downtown via  
480 the trail.

481  
482 Chair Jackson raised concerns about placing an existing bike rack near The News Stand and Yolo  
483 buildings, noting that bikes are frequently stolen from that location. The issue stems from the rack's  
484 location in an area with low visibility and minimal foot traffic, making it an easy target for theft.  
485 Chair Jackson strongly advised against using a similar location for future racks.

486  
487 Mr. Ruoff acknowledged this concern and reassured the Committee that visibility and security are  
488 key factors being considered in bike rack placement. He noted that the design consultant has  
489 overlooked this issue in some of their proposed locations.

490  
491 The conversation then briefly shifted to logistical issues regarding meeting materials. Members  
492 clarified that Megan Fortson had sent the link to the agenda and packet, though some had difficulty  
493 accessing it due to slow loading times. Chair Jackson and others confirmed that Ms. Fortson's  
494 email contains the online version, ensuring everyone can access the necessary documents.

495  
496 Ms. Delacroix pointed out a design issue with the map. While most symbols are clear and readable,  
497 the bike rack icons appear too small and faint—almost like dust on the screen or paper. She  
498 suggested making the symbols more distinct and visible to ensure they are easily identifiable.

499  
500 Councilor Haas suggested that everyone review the information in preparation for the next  
501 meeting. Mr. Schoefmann brought up the Downtown Infrastructure Project updates, asking  
502 whether there was urgency in reviewing the information or if it could be discussed at the next  
503 meeting. Councilor Haas noted that the grant application to the DOT places significant emphasis  
504 on bicycle and pedestrian infrastructure, highlighting how critical these elements are in securing  
505 funding.

506  
507 Councilor Haas encouraged Committee members to review the application and keep these  
508 priorities in mind as the project progresses to maintain these elements. While acknowledging that

509 the document is dense, he described it as a fun read due to its focus on these issues. With time  
510 running low, Dr. Russell mentioned that art updates would be shared at the next meeting.

511  
512 The next steps include discussing yield counts, formally planning Earth Day activities, and  
513 exploring potential uses for the Good Fortune space. Additionally, art updates will be provided at  
514 the next meeting.

515  
516 Mr. Redfern mentioned the need for an update on federal funding related to the Transportation  
517 Alternatives Program (TAP). He noted that the New Hampshire Department of Transportation  
518 (NHDOT) monitors the situation daily. He expressed concern and curiosity about whether funding  
519 sources might be cut off.

520  
521 Mr. Ruoff provided an update, stating that submissions for funding have been completed, with a  
522 decision expected in April. He clarified that they applied for the BUILD Grant and a Congressional  
523 Earmark, rather than a TAP Grant, for the downtown project.

524  
525 **B) Community Bike Share**

526  
527 **C) Public Art and the Trails Update**

528  
529 **10) Adjournment**

530  
531 There being no further business, Chair Jackson adjourned the meeting at 9:31 AM.

532  
533 Respectfully submitted by,  
534 Amanda Trask, Minute Taker

535  
536 Reviewed and edited by,  
537 Megan Fortson, Planner

**From:** [Councilor Edward Haas](#)  
**To:** [Sam Jackson](#)  
**Cc:** [Megan Fortson](#)  
**Subject:** BPPAC Agenda: possible brochure / banner for table at Energy Week / Earth Day  
**Date:** Sunday, March 30, 2025 7:34:28 PM  
**Attachments:** [BPPAC Brochure - banner.pptm](#)

---

At our last meeting we talked about having a table at the Earth Day event, in combination with Pathways / NHRTC / others? We also talked about a brochure or banner or something, we need something to catch the eye and start discussions.

If anyone has something or an idea, please circulate? Not for discussion here, but so we can be ready to review at our meeting.

Here's my very lame attempt at a possible brochure or banner. I like the two sided version with the state rules on the back for a brochure; for a banner, we could put one on the top and one adjacent or otherwise.

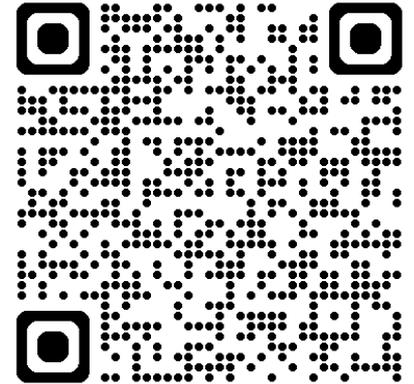
Or something else! we need ideas

Ed Haas  
Councilor-at-Large  
603 633 8832



**CITY OF KEENE**  
NEW HAMPSHIRE

## **Bicycle & Pedestrian Path Advisory Committee**



- Promoting communication and exchange of ideas and concerns
- Making recommendations regarding bicycle/pedestrian facilities
- Advocating for the interest of the bicycle/pedestrian infrastructure
- Publicizing the Keene bicycle/pedestrian system
- Assisting with an up-to-date bicycle/pedestrian master plan
- Promoting the safe enjoyment of bicycle/pedestrian paths

***Meetings at City Hall 2<sup>nd</sup> Floor Conference room 8:15 AM  
Second Wednesday each Month***



Silver  
16 of 20  
Community

# BICYCLE SAFETY

## What Every Bicyclist Must Know



### Bicycles are Vehicles

*Bicyclists have the same rights and duties as drivers of motor vehicles. (RSA 265:143) Bicyclists must stop at stop signs and red lights, yield to pedestrians, and drive with traffic.*



### Signals on Stopping and Turning RSA 265:47



LEFT TURN



STOP



RIGHT TURN



ALT. RIGHT TURN

### It's The Law

- Yield the right of way to approaching traffic before entering the roadway. (RSA 265:32)
- Stop at all stop signs. (RSA 265:30-I)
- Don't cross the stop line when the traffic signal is red. (RSA 265:10-III a&d)
- Stop for pedestrians in all crosswalks. Don't pass vehicles stopped at a crosswalk. (RSA 265:35-I&IV)
- Take left turn from the outermost left turn lane when multiple left turn lanes are available. (RSA 265:42-II) To prepare for the turn, first look behind and merge to the center line or left turn lane as traffic permits, signaling to get the cooperation of following drivers as necessary.
- Do not operate on sidewalks (RSA 265:26-a) or drive the wrong way on one-way streets. (RSA 265:23-II)
- Bicyclists must wear at least one item of reflective apparel from ½ hour after sunset to ½ hour before sunrise. (RSA 265:144-XII)
- Helmets are required by law for bicyclists less than 16 years of age. (RSA 265:144-X)
- Drive on the right side of the road, with traffic. (RSA 265:16-II) Driving against traffic is illegal.
- A person propelling a bicycle upon a way at a speed less than the normal speed of traffic moving in the same direction at that time and place shall remain on the right portion of the way as far as practicable except when it is unsafe to do so or when:
  - Overtaking or passing another bicycle or vehicle moving in the same direction;
  - Preparing to make a left hand turn;
  - Proceeding straight through an intersection where right hand turns are allowed;
  - Necessary to avoid hazardous conditions like broken pavement, glass, debris, sand, ice, the opening of doors of parked vehicles;
  - Necessary to avoid fixed or moving objects like vehicles, other bicycles, pedestrians, or animals. (RSA 265:144-XI)



## EVENTS

### 2025 Monadnock Region Earth Festival

April 26 @ 12:00 pm - 4:00 pm

*Monadnock Region*  
**2025 EARTH**

**FESTIVAL**

**SATURDAY, APRIL 26<sup>TH</sup> 12PM-4PM**  
**DOWNTOWN KEENE, NH**

**MONADNOCKFOOD.COOP/EVENT/EARTHFEST**

Join us for the 2025 Monadnock Region Earth Festival! We'll celebrate some of the many things that make this region special: a commitment to ever-greater sustainability, healthy communities for all, and preserving and sustaining our planet, which is increasingly threatened by climate change's impacts.

Visit the festival learn about what others are doing and making, buy delicious food, learn something new, enjoy performers and activities throughout the Co-op, Railroad Square, the bike path & amphitheater (behind the Co-op)! Join others in our community to celebrate everything we are doing well and renew our commitment to keep striving ever onward.

## Earth Fest BBQ from MFC's Prepared Foods Team!

Join our Prepared Foods team for a BBQ from 12 pm – 4 pm in the amphitheater behind the store!

## Enjoy Live Music from Local Bands!

Featuring Dimitri Flamouropoulos & Down In The Ground

## We still have some openings: [Apply to be a vendor here!](#)

## Drive Electric Event

The absolute best way to learn about EVs is to talk to actual EV owners who have driven their EVs for years, and sometimes decades.

You will find these friendly and knowledgeable EV owners at the upcoming Drive Electric EV Showcase hosted by [Monadnock Sustainability Hub](#). You will find a wide variety of EV models from Ford, GM, Honda, Hyundai, Kia, Rivian, Tesla, and others. There will also be mini-talks with information about charging or taking trips in an EV.

## ROOTED Film Screening and Q&A with Filmmaker Germaine Jenkins

After the festival, join [Monadnock Food Co-op and the Monadnock International Film Festival for an Earth Festival encore at Hannah Grimes!](#)

ROOTED is the story of Germaine Jenkins, a North Charleston resident, activist, and mother who, in 2014, convinced the City Council to lease her a sliver of land so she could grow food and start a grocery store, Farm Fresh Food. For decades, her community has been ravaged by the racial and social inequalities exacerbated by living in a food desert. This film ignites a powerful dialogue about the threats of food insecurity and its intersection with the history of racism and economic inequality in the American South.

Enjoy a tasting of freshly-grown food and a special Q&A with Filmmaker Germaine Jenkins and local agriculture advocates after the screening!

## [Don't miss the Spring Textile Drive on Sunday, April 27th!](#)

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### DETAILS

#### Date:

[April 26 \(2025-04-26\)](#)

#### Time:

12:00 pm - 4:00 pm

#### Event Categories:

Co-op Event, Community Event

### ORGANIZER

[Monadnock Food Co-op](#)

#### Phone

603-355-8008

#### Email

[outreach@monadnockfood.coop](mailto:outreach@monadnockfood.coop)

[View Organizer Website](#)

### VENUE

Monadnock Food Co-op

34 Cypress Street

Keene, [NH \(New Hampshire\)](#) 03431 United

States + [Google Map](#)

[View Venue Website](#)



34 Cypress St, Keene, NH 03431

[\(603\) 355-8008](tel:6033558008)

#### Co-op Hours:

Mon – Sat: 7AM – 9PM

Sun: 8AM – 9PM

Monadnock Food Co-op is a community-owned grocery store and deli in downtown Keene, NH, focused on providing local, organic, and sustainable products.

## STAY CONNECTED

Join our 4900+ Member-Owners and community members who want to stay up to date on the latest sales, news, and much more!



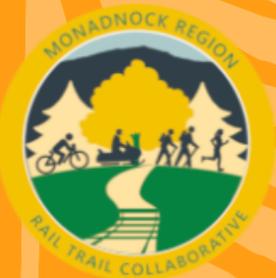
# JOIN US FOR A Smart Cycling Class

from the League of American Bicyclists

Taught by Paula Bedard & Michael Frank

League Certified Instructors (LCI)

This class is supported by:



**May 10, 2025**

10:30 AM – 4:00 PM

Keene Public Library

60 Winter St., Keene, NH 03431

Learn More & Register Online

<https://bit.ly/SmartCycling2025>

This Smart Cycling class is for adults and teens. The two hour classroom session will explore safe cycling techniques and is targeted towards individuals who may not have ridden for a while. After the classroom session, we will move outdoors to practice new skills and bike handling.

Riders of all abilities and experience are encouraged to attend and eBikes are welcome.

The class requires a minimum of five registered participants. If the required number of registrants is not met by Friday, May 2, 2025, the class will be rescheduled.



bitly



26 of 20