



BICYCLE PEDESTRIAN PATH ADVISORY COMMITTEE
AGENDA

Wednesday, May 14, 2025

8:15-9:30 AM

**2nd Floor Conference Room
3 Washington St, City Hall**

Members:

Sam Jackson, Chair

Dr. Rowland Russell, Vice Chair

Ed Haas, Councilor

Autumn DelaCroix

Dwight Fischer

Jan Manwaring

Michael Davern

Charles Redfern, Alternate

Diana Duffy, Alternate

Andy Holte, Alternate

1) Call to Order, Roll Call, & Welcome

2) Adoption of Minutes – April 9, 2025

3) Safety and Outreach

- a) Earth Fest – Debrief Discussion & Takeaways
- b) Roadway Safety Action Plan (<https://keenenh.gov/project/roadsafety/>)
- c) Trestle Bridge RTP Grant – Letter of Support
- d) Tour de New Hampshire 2025 (<https://bwanh.org/tour-2025/>)
- e) Plan discussion and Budget requests

4) Regular Project Updates

5) Volunteer Opportunities

- a) Parks & Rec Community Night at Bike Park – July 17, 2025 from 6:00 pm – 7:30 pm
- b) Yield Counts for West Street Reconstruction Project

6) Old Business

- a) Wayfinding Updates

7) New Business (*Items to be included for next meeting*)

8) More Time

- a) Committee Name – Continued Discussion
- b) Website
- c) Continued Bike Racks Discussion
- d) Community Bike Share
- e) Public Art & Trails Updates

9) Adjournment

10) Next meeting date – June 11, 2025

**City of Keene
New Hampshire**

BICYCLE AND PEDESTRIAN PATH ADVISORY COMMITTEE
MEETING MINUTES

Wednesday, April 9, 2025

8:15 AM

**2nd Floor Conference Room,
City Hall**

Members Present:

Samantha Jackson, Chair
Rowland Russell, Vice Chair
Dwight Fischer
Michael Davern
Councilor Edward Haas
Autumn DelaCroix
Diana Duffy, Alternate
Charles Redfern, Alternate
Andy Holte, Alternate

Staff Present:

William Schoefmann, GIS Coordinator
Carrah Fisk-Hennessey, Parks &
Recreation Director
Don Lussier, Public Works Director

Guest:

Craig Fulton

Members Not Present:

Jan Manwaring

1) Call to Order, Roll Call, and Welcome

Chair Jackson called the meeting to order at 8:25 AM.

2) March 12, 2025 Minutes

Councilor Ed Haas motioned to approve the minutes of March 12, 2025, with no corrections. Chair Jackson seconded, and with unanimous approval, the minutes were adopted.

3) Safety and Outreach

a) Councilor Haas- Brochure/Banner for Earth Fest on April 26th

Councilor Haas provided several updates about the upcoming Earth Day events. The BPPAC has secured a City permit to display its Earth Day banner at the Downtown kiosks during three separate weeks between late April and the end of May. The banner will rotate among locations, and he plans to aim for the most visible spots each time. He also shared that BPPAC has been squeezed into the Earth Day event with a table location in Zone A, which he described as a prime spot. While the setup may be tight, he emphasized that it will be cozy and efficient. Several people have volunteered tents in case of bad weather, including Mrs. Jan Manwaring, Mr. Charles Redfern, and

29 the Monadnock Rail Trails Collaborative. Councilor Haas mentioned that materials such as maps
30 and location details are circulating and will be sent in to be included in the meeting minutes.

31
32 Dr. Rowland Russell asked if the table would be in the same zone as the other City tables, to which
33 Councilor Haas said they were and explained that the tables are first-come, first-served, and they
34 can sort that out later. Dr. Rowland Russell noted that the idea was that since BPPAC will not have
35 its banner, the Community Development Department will have a banner and table, which can serve
36 as shared identification for related efforts. The set up will include the City and Energy & Climate
37 Committee on one side and BPPAC on the other. He suggested that it makes sense for all three
38 related tables (BPPAC, ECC & the Community Development Department) to be located close
39 together for cohesion and visibility.

40
41 Councilor Haas shared the proposed setup for BPPAC's Earth Day table. He explained that Ms.
42 Rebecca Landry confirmed they can use a vertical City banner that says "City of Keene" to help
43 identify their space. Additionally, he plans to display the bike banner and find a way to set it up,
44 weather permitting. Rather than distributing many materials, Councilor Haas suggested a
45 minimalist, eco-conscious approach aligned with Earth Day values. The table will feature
46 conversation starters using word tents that highlight BPPAC's three core mission areas to engage
47 visitors without generating waste. The setup will help identify their presence, even if their table
48 isn't directly next to other City groups. Zone A placement at Railroad Square offers high visibility,
49 and Councilor Haas is confident the plan will create a welcoming and efficient presence.

50
51 Dr. Russell expressed concern that having only word tents on the table may lack sufficient context
52 for the public. He strongly recommended including a visual element—specifically a large-scale
53 map highlighting BPPAC's work, especially related to the Rotary-funded project (even if it's not
54 finalized). He emphasized that such a map would serve as a more effective conversation starter
55 and better showcase the group's impact and initiatives. Dr. Russell suggested using an existing
56 map related to Andy's project for the Earth Day table, noting it needs to be plotted, printed, and
57 mounted.

58
59 Councilor Haas supported including it as a visual centerpiece if it can be ready in time. He
60 emphasized a fun and minimalist display, proposing that participants wear bike or pedestrian
61 helmets and possibly add walking shoes to the table as visual cues for BPPAC's mission. To
62 maintain a zero-waste approach, Councilor Haas suggested using clear document holders to
63 display QR codes linking to relevant websites. He had already selected four appropriate sites but
64 welcomed additional suggestions from the group. Councilor Haas summarized his vision as an
65 interactive, low-waste, and creative setup that reflects BPPAC's values while engaging the public.

66
67 Mr. Mike Davern offered to help with printing. So long as he can get a digital file, he could print
68 it on coroplast (corrugated plastic), which would be more durable and reusable. He proposed
69 mounting it on an easel for better visibility, noting that laying it flat on a table wouldn't be as
70 effective. Mr. Davern added that he could likely get it printed for free or at a very low cost and
71 would be willing to cover the expenses himself. Dr. Russell offered to email the latest version he

72 had to both Mr. Schoefmann and Mr. Davern. Mr. Schoefmann noted he had the most updated
73 copy, which others agreed was the best to use.

74
75 Chair Jackson shared that the Community Bike Ride group will also have a table at the Earth Day
76 event, likely positioned near BPPAC's table. While the Keene City Green Bikes program doesn't
77 have a table, there have been conversations about their participation. Chair Jackson offered to
78 display their materials on BPPAC's table if they could pull something together. For the newer
79 members in attendance, she explained that Keene City Green Bikes is a collective focused on
80 community bike access and education. Their goal is to create a space where people can learn to
81 care for their bikes, donate or repair used bikes, and promote cycling as a form of transportation
82 and recreation. While there has been discussion about developing a small fleet, the current focus
83 is on repairing the bikes they already have, many of which need basic components like tires and
84 chains.

85
86 Councilor Haas discussed who would be available to staff the BPPAC Earth Day table, noting it
87 was the one unplanned detail. Chair Jackson intends to be present intermittently throughout the
88 event. Mr. Andy Holte mentioned he will likely be out of town, but will attend if his plans change.
89 Mr. Redfern will manage his table, but is open to helping during breaks. Mr. Fischer would be out
90 of town. Mr. Davern has a soccer conflict but may be available briefly early in the event. Ms.
91 Diana Duffy confirmed she could help with the setup, while Councilor Haas offered to fill in
92 wherever needed.

93
94 Ms. Duffy confirmed the Earth Day event runs from 12:00 to 4:00 PM. Dr. Russell shared that the
95 Friends of Public Art group would likely not have a table this year (a final decision was expected
96 at their meeting scheduled for that evening). If that's the case, he would be available to help staff
97 the BPPAC table for part of the event. Ms. Autumn DelaCroix said she'll likely be around during
98 the Earth Day event and plans to support the table.

99
100 Councilor Haas confirmed he would take care of the tent setup and mentioned reaching out if any
101 issues arise. Mr. Redfern offered a large 10x10 tent with a yellow roof from the New Hampshire
102 Rail Trails Coalition, noting it's available for use and that BPPAC can hang their banner on it.
103 Chair Jackson added that placing the banner at the back of the tent would still make it very visible.
104 They agreed that the size of the banner's text makes it more readable from a distance, making this
105 setup effective.

106
107 **b) Councilor Haas- Recommended Committee Name Change**

108
109 Councilor Haas reflected on BPPAC's evolving identity, noting that while the group has a strong
110 history rooted in path development and cycling advocacy, its scope has expanded. He emphasized
111 that BPPAC is not just about bikes or pedestrian access—it encompasses a broader mission related
112 to all forms of personal transportation. Councilor Haas suggested it's time to start thinking about
113 how the group might rebrand to reflect this inclusive focus better and the full range of its work.

114

115 Ms. Duffy expressed support for rethinking the Committee’s identity, noting discomfort with being
116 referred to as “bike people,” and raised the idea of changing the Committee’s name to reflect a
117 broader mission. Mr. Schoefmann explained that because the official name, Bicycle Pedestrian
118 Path Advisory Committee (BPPAC), is codified in City ordinance, any name change would require
119 formal approval from the full City Council. He clarified that they don't need permission to explore
120 name options, but emphasized the importance of submitting a clear recommendation with
121 supporting rationale when proposing the change.

122
123 Councilor Haas reflected on the limitations of the Committee’s current identity and name, noting
124 that referring to the group simply in terms of "paths" or even "bikes" no longer fully captures its
125 scope. He emphasized that BPPAC's work now includes bike lanes, bike and pedestrian safety,
126 and planning related to the Downtown infrastructure project, which goes beyond bike path
127 development. While not explicitly focused on e-bikes or other mobility devices, he acknowledged
128 the growing importance of broader transportation modes, both human-powered and electronic.
129 Councilor Haas questioned whether “path” still accurately reflects the Committee’s purpose and
130 suggested it may be time to rethink how they define and present themselves moving forward.

131
132 Mr. Davern pointed out that the current Committee name is cumbersome when spoken, and the
133 abbreviation lacks clarity or meaning. The group acknowledged this and reviewed the Committee’s
134 official charge, which is available on the City website.

135
136 A suggestion was made to simplify the name by removing the word “Path,” which would better
137 reflect the group’s broader focus while preserving the core emphasis on bicycles and pedestrians.
138 This change would allow the abbreviation “BPAC” to still work, albeit slightly adjusted.

139
140 Dr. Russell noted that while terms like “multimodal” could reflect a broader mission, the word
141 often doesn’t adequately convey pedestrian-related work, so they should be cautious about
142 adopting terminology that might obscure that core part of their mission. The group agreed that
143 clarity and inclusivity should guide any potential renaming.

144
145 Ms. DelaCroix highlighted a common issue where bike trails are often viewed primarily as
146 recreational rather than being recognized as legitimate transportation infrastructure. She suggested
147 this perception shift could be a valuable focus for the Committee. She also raised the idea that the
148 term “micromobility” might offer a broader way to describe the diverse modes of transportation
149 the Committee supports. While the term “pedestrian” technically includes people using
150 wheelchairs and other non-foot-based mobility devices, she noted that in everyday understanding,
151 it often excludes those forms of mobility. More precise or inclusive language could help reflect
152 the Committee’s evolving mission.

153
154 Speaking from her experience living car-free, Ms. Duffy expressed discomfort with terms like
155 "alternative transportation," noting they can feel marginalizing or secondary. She advocated for
156 language that elevates non-car transportation as equal, referencing how New York State uses
157 inclusive terms like “access for all,” which she feels better levels the playing field.

158

159 She shared a more playful idea, “asphalt for all,” to push the point further. Reflecting on
160 inclusivity, she referenced the Federal Highway Administration’s STEP program (Safe
161 Transportation for Every Pedestrian). She emphasized the importance of embracing all modes of
162 mobility, including temporary or permanent needs like using a walker. Ms. Duffy also noted that
163 cyclists are often seen as a separate, “othered” group within public discourse and infrastructure
164 projects. She urged the Committee to consider how to reframe its language and identity to promote
165 broader accessibility and inclusion.

166

167 Chair Jackson noted that one topic the Committee doesn’t discuss often, but that tends to come up,
168 is the importance of ADA compliance. She emphasized the need to ensure public areas are
169 accessible for people using wheelchairs or anyone who has difficulty getting around, highlighting
170 this as a crucial part of the Committee’s mission that deserves more attention.

171

172 Mr. Redfern suggested forming a small group, preferably three people, to further explore renaming
173 the Committee and bring back recommendations, noting this would help avoid extended
174 discussions during full meetings. He proposed that members like Ms. Duffy and Councilor Haas
175 would be well suited to participate. Dr. Russell expressed support and asked if a motion was
176 necessary. Mr. Schoefmann responded that it should be referred to as a “working group” rather
177 than a formal subcommittee, and that no official motion was needed to proceed.

178

179 Before the group moved on, Ms. DelaCroix suggested a possible new name: “Roadway Equity
180 Committee.” She liked that it shortens to “REC,” which has a nice, friendly feel, and joked that it
181 also subtly hints at how car-centered systems aren’t always great.

182

183 Councilor Haas urged that the name discussion be kept as an ongoing agenda item. Committee
184 members all agreed.

185

186 c) **Plan discussion and Budget Requests**

187

188 Councilor Haas mentioned his safety outreach matrix and noted he hasn’t received any feedback
189 yet, joking that he might start assigning tasks if no one responds. Mr. Schoefmann agreed to resend
190 the matrix and encouraged updates if needed. They discussed the broader goal of the safety
191 outreach effort: to start using existing materials in creative ways, like videos, presentations, and
192 personal engagement, to better connect with the community and spread awareness.

193

194 d) **Map Project Update**

195

196 Mr. Redfern shared an update on the new bike map project. While the group reviewed the printed
197 maps (one focused on Keene and the other on the broader region), he explained the current and
198 planned distribution. Maps will be available at the two bike shops that sponsored the project, the
199 Keene Chamber of Commerce (which frequently receives bike map requests), Earth Day through
200 Pathways for Keene, the Rail Trail Collaborative, and potentially other outlets. He noted there is

201 leftover funding for a second print run, which would happen once the current batch is fully
202 distributed. Depending on new projects, future editions may include updates, such as the Heritage
203 Transportation Trail.

204

205 Mr. Redfern also mentioned the upcoming Rotary-funded kiosks that could display the maps and
206 emphasized how quickly the map project was funded, raising \$2,100 in just one day. He requested
207 that the Keene map be added to the City’s website (under the bicycle/pedestrian section, whatever
208 the Committee is named in the future) and the regional map be posted on the Southwest Region
209 Planning Commission’s site. Mrs. Fisk-Hennessey requested some for the Keene Rec center, to
210 which Mr. Redfern gave her some.

211

212 **e) Good Fortune Vacant Tenant Space**

213

214 Dr. Russell brought up the previously vacant Good Fortune space Downtown, but a Committee
215 member noted that it may have been filled, based on a recent news article. Dr. Russell explained
216 that the original concept for the space was to explore potential uses that would support regional
217 transportation, such as a bike rental hub, especially after 365 Cycles moved out. This idea aligned
218 with past discussions about supporting efforts like Marcus’ to increase Downtown mobility
219 options.

220

221 While that location might be unavailable, Dr. Russell suggested keeping the concept alive,
222 especially considering the Downtown reconstruction efforts. He proposed alternatives, like a pop-
223 up bike rental option on weekends or something as flexible as a hot dog cart-style set-up. He
224 emphasized that studies have shown the economic benefits of trails and bike accessibility, and
225 offering rentals could attract more visitors and provide more transportation choices in the
226 Downtown area.

227

228 Chair Jackson discussed the possibility of Keene City Green Bikes using an old, decommissioned
229 truck from People's Linen for mobile pop-up bike events. The idea was to repurpose the truck to
230 create a mobile bike hub that could be moved around for outreach and rentals. However, progress
231 on the project has stalled due to delays and a lack of priority.

232

233 Mr. Redfern noted that Mr. Dillon Benick, a partner at People’s Linen and a former active
234 Committee member, may still be a helpful contact if someone wanted to follow up about the truck.
235 The group agreed that, while not currently in motion, the mobile concept is still a good idea worth
236 revisiting in the future.

237

238 **4) Regular Project Updates**

239

240 Mr. Redfern shared exciting news that the Southwest Region Planning Commission’s
241 Transportation Advisory Committee (TAC) recently ranked the Transportation Heritage Trail,
242 including the Prouse Bridge and Stone Arch Bridge, as the top project in the region for the

243 Transportation Alternatives Program (TAP). These rankings are now being forwarded to the New
244 Hampshire Department of Transportation, which will review a total of ~30 applications statewide.

245
246 Mr. Redfern noted that TAP grants typically max out at \$1 million. Still, this year, the cap was
247 raised to \$2 million, significantly increasing the potential impact of funding safety improvements
248 at both bridges. Mr. Redfern emphasized the importance of these upgrades, stating they should be
249 completed even if the City had to cover the cost due to public safety concerns and the heavy use
250 of the bridges. He added a hopeful note that if extra funding is available, it could also be applied
251 toward the Bailey Bridge over Swanzey Factory Road.

252
253 Mr. Lussier provided updates on two key transportation safety projects. First, he discussed the Safe
254 Streets for All grant, reminding the group that the City previously received planning funds to
255 identify ways to reduce traffic fatalities and serious injuries across Keene. With the recent
256 announcement that the program is now accepting implementation grant applications, the City plans
257 to apply. It is open to project recommendations from the Committee, either now or in the near
258 future.

259
260 Mr. Lussier also gave an update on the Marlboro Street TAP (Transportation Alternatives
261 Program) project, which recently went out to bid. The two bids received were approximately \$1
262 million over budget, but after discussions with NHDOT, the state has agreed to add funding. The
263 project will be rebid in hopes of securing a better price, but it looks likely that the state will cover
264 the cost difference.

265
266 Mr. Schoefmann shared several updates. The Appel Way Trail paving project is now scheduled
267 for 2028, a delay from previous projections of 2025 or 2026. Updates were provided on the Safe
268 Streets for All programs and the Marlboro Street TAP project. He reminded the group that someone
269 should contact the Mayor's office soon, if they want to request a Bike Month proclamation. Ms.
270 Nicole Howe can help retrieve and update the previous proclamation, and the Mayor usually
271 presents it at a City Council meeting in early May.

272
273 Mr. Schoefmann noted that the sidewalk rehabilitation project listings were included in the March
274 6th packet, with materials provided by the City Engineer. He also confirmed that the Lower
275 Winchester Street project is anticipated for 2027. Additional updates included minor changes to
276 the Jonathan Daniels School area, though nothing significant was highlighted.

277
278 Dr. Russell asked Mr. Lussier for clarification on the parameters of the Safe Streets for All
279 program, specifically regarding what types of projects are eligible. Mr. Lussier responded that
280 eligible projects should be included in the City's Roadway Safety Action Plan and must aim to
281 reduce or eliminate traffic fatalities and serious injuries. Dr. Russell suggested adding a link to the
282 Roadway Safety Action Plan in the next meeting agenda and proposed that members review it in
283 advance to come prepared with project recommendations. The group agreed, and the discussion
284 concluded with no further project updates.

285

286 **5) Volunteer Opportunities**

287

288 **a) Earth Day Festival - April 26th from 12:00 pm – 4:00 pm**

289

290 Dr. Russell provided an update on volunteer opportunities related to Earth Day. While tabling was
291 already discussed, he confirmed that BPPAC and Pathways for Keene will co-sponsor a cleanup
292 event the following Sunday. He has spoken with Scott and Mr. Redfern, and they'll coordinate
293 promotion as in past years. Ms. Mari Bruner previously shared the event, which will likely be
294 listed as a City event by Ms. Rebecca Landry.

295

296 The cleanup will be promoted as a volunteer opportunity, ensuring it doesn't overlap with Earth
297 Day Festival activities and aligning with the City's usual Monday trash pickup, making things
298 easier for Public Works. The targeted cleanup area will be from North Bridge to Winchester Street,
299 where Keene State College housing tends to lead to a high volume of litter, especially cigarette
300 waste. Dr. Russell mentioned reserving this route early and coordinating supplies like bags, with
301 plans to reach out to Public Works.

302

303 The group typically meets at the pocket park on Emerald Street and adjusts its coverage area based
304 on turnout. Ms. Duffy briefly mentioned potentially being involved in identifying priority areas
305 for the grant program that Mr. Don Lussier referenced earlier, and members noted that it was being
306 added to the next agenda.

307

308 **b) Yield Counts for West Street Reconstruction Project**

309

310 The group briefly revisited the topic of conducting yield counts, particularly for the West Street
311 corridor and possibly Main Street, including the area from Gilbo Avenue to Railroad Street. They
312 highlighted specific problem spots, such as the awkward chicane near the Co-op and Emerald
313 Street, which has long been a concern.

314

315 Consensus was that collecting data this summer would be valuable, especially ahead of planned
316 work on West Street. The group discussed the need to organize sign-ups and gather materials. Mr.
317 Schoefmann confirmed he had received relevant paperwork from Mr. Henry Underwood. He
318 mentioned the need to format it using a transparent methodology, similar to previous bicycle and
319 pedestrian counts. This would include clear instructions, timing (like two-hour blocks), and
320 standard practices for consistent data collection. The team agreed to move forward with planning
321 the yield counts.

322

323 **c) Safe Cycling Class (LAB Instructor-led)**

324

325 The group also discussed the upcoming Safe Cycling course being hosted in Keene. Ms. Paula
326 Bedard and another instructor will teach the League of American Bicyclists (LAB) course, which
327 is scheduled to take place at the Keene Public Library. Parking is reserved in the Commercial

328 Street lot. This is the first LAB course held in Keene since Ms. Tiffany Manion’s session, which
329 was run through the Parks and Recreation Department.

330

331 Mr. Schoefmann emphasized the importance of promoting and attending the course, noting that
332 hosting such events helps Keene’s standing with bike-friendly community rankings. He added that
333 the organizers are covering some costs out of pocket and welcomed ideas to support them. The
334 course fee is around \$30, though some recalled it might be higher. There was also a brief mention
335 of bike helmet giveaways in past events, but it was unclear whether that would be part of this.

336

337 **d) Old Business**

338

339 Mr. Schoefmann provided an update on the wayfinding project, explaining that while it was
340 initially expected to go through a formal RFP process, the total cost fell below the threshold. As a
341 result, the City is now collecting quotes from at least three different sign shops to move forward.
342 The project is in progress.

343

344 Councilor Haas then brought up a long-standing request for a wayfinding sign at the end of
345 Emerald Street indicating the location of the bike path. He noted that Mr. Bohannon had promised
346 the sign a year ago, and while Councilor Haas had offered to put one up himself, he held off in
347 deference to the City.

348

349 Mr. Schoefmann clarified that if the sign is within the City right-of-way, it likely falls under Public
350 Works’ responsibility. He said he’d follow up with Mr. Lussier.

351

352 Councilor Haas suggested adding simple wayfinding signage, such as an arrow or pavement
353 markings, near the intersection of the Ashuelot Rail Trail and Emerald or Ralston Streets. Mr.
354 Holte noted that people unfamiliar with the area often get confused trying to find the trail,
355 especially where current signage is lacking or unclear.

356

357 **e) New Business**

358

359 Mr. Schoefmann shared that although Mr. Lussier wasn’t present to confirm, Mr. Lussier had
360 recently contacted him regarding a joint project between the City and Keene State College. They
361 plan to submit a Recreational Trails Program (RTP) grant application to address safety issues on
362 the Trestle Bridge, which is located just before the South Bridge along the trail near campus.

363

364 NHDOT has flagged the bridge as a safety concern due to deteriorating conditions, particularly the
365 plywood decking, and has stated that it must be addressed within the next five years or risk closure.
366 This prompted the effort to pursue grant funding for the necessary repairs.

367

368 Mr. Redfern explained that the Recreational Trails Program (RTP) grant application for the Trestle
369 Bridge involves a three-way partnership. He noted that Pathways for Keene, Keene State College,
370 and the City of Keene would each have to contribute \$5,000 to meet the local match required for

371 the grant. The group acknowledged that the bridge's current condition is a genuine concern, and
372 they noted that they hope the grant funding will cover most of the repair costs.

373
374 Dr. Russell announced a potential upcoming event connected to Antioch University's 60th
375 anniversary exhibit at the Historical Society, which he curated and is on display through the first
376 weekend of May. The event would feature the Mr. Redfern and Jim Gruber involvement in the
377 planning and implementation the first phase of the Cheshire Rail Trail alongside Pathways for
378 Keene. The idea is to schedule a date for a walking tour or discussion starting at Railroad Square
379 to reflect on and celebrate the trail's development. The Historical Society will officially sponsor
380 it, though additional support may be sought.

381
382 Mr. Schoefmann added that the Committee should plan to approve a letter of support for the Trestle
383 Bridge RTP grant at the next meeting. He offered to obtain draft language from Mr. Bohannon and
384 emphasized details reflecting the three-way partnership between the City, Keene State, and
385 Pathways. He noted that the Trails Bureau values language highlighting cooperation and
386 community initiative.

387
388 The group discussed whether to keep the map project update on future agendas. They agreed it
389 could be removed as a standalone item since the remaining step is just posting it online. Chair
390 Jackson suggested it could now fall under general "website updates" instead. Mr. Schoefmann
391 confirmed that no new content has been added to the site yet, but noted that staff just received
392 training on updating the City's new website platform.

393
394 Chair Jackson announced that the first community bike ride will occur on Earth Day around 4:30
395 p.m., starting at Railroad Square. The group will ride down the Cheshire Rail Trail to the Ashuelot
396 Rail Trail, stop for gelato, and return. It will be a short, fun ride to kick off the season.

397
398 The group discussed inviting the Mayor and City Councilors to join the ride. Suggestions included
399 emailing or speaking with the Mayor's Executive Assistant to schedule a brief meeting. There was
400 consensus that including City officials could help build visibility and support for future
401 proclamations and events.

402
403 Members agreed it would be helpful to create a simple flyer with a strong image and precise details
404 about the ride, possibly including a photo from last year's event. Chair Jackson and others
405 volunteered to help create and circulate the flyer. The ride is scheduled for Saturday, April 26th.

- 406
407 **6) More Time**
408 a) **Website**
409 b) **Continued Bike Racks Discussion**
410 c) **Yield Counts, Bike Rack Census, and Bicycle/Pedestrian Counts**
411 d) **Community Bike Share**
412 e) **Public Art & Trails Updates**
413

414 7) **Adjournment**

415

416 There being no further business, Chair Jackson adjourned the meeting at 9:23 AM.

417

418 Respectfully submitted by,

419 Amanda Trask, Minute Taker

420

421 Reviewed and edited by,

422 Megan Fortson, Planner

423 Will Schoefmann, GIS Coordinator

BPPAC Project Updates 2025

APRIL

ITEMS WITH UPDATES

Project	PRIORITY	Master Plan Project #	Status	Budget *		Schedule			Updates (status changes and project notes)
				Cost	Status	Start	Finish	Status	
Master Plan	HIGH	P17	Submitted	City Staff \$50K	N/A	July 1 2024	August 1 2025	Behind	CIP Project to complete the plan in 2024/5. Staff beginning to draft RFP for release in FY'25.
Complete Streets	N/A	N/A	Working	TBD	N/A	2018	N/A	Behind	GIS Project to track and integrate pavement markings. Street Markings included in Flyover collection
Bike Racks	HIGH	P21	Working	N/A	N/A	ongoing	N/A	N/A	Downtown Bike Rack Inventory Report Document sent to City Council accepted as Informational. Downtown Infrastructure Project covered bike parking in Railroad Square included as bid alt. Proposed bike rack locations for the Downtown project distributed, City Engineer seeking feedback on proposed locations
Appel Way Trail Paving	HIGH	P7	Delayed	\$ 104,900.00	Even	2028	2028	Behind	Appel Way repaving project, CIP Budgeted in Parks and Rec Trail Maintenance Program. To be constructed Summer 2028
Safe Streets for All Grant	N/A	N/A	Planning	NA	N/A	Spring 2023	January 2025	On Schedule	The 2025 Roadway Safety Plan has been adopted by City Council as of February 5th the scope of the project has been completed. Application period for SS4A programs are currently being received with a deadline of June 26th, 2025.
NHDOT TAP Grant 2018 - Marlboro Street	HIGH	BE22	Working	\$674K	Over	Winter 2018	Summer 2022	Behind	City of Keene has received a TAP grant for Complete Street improvements to Marlboro Street that tie into other planned improvements, infrastructure, economic development goals and the Cheshire Rail Trail. Project bid opening was March 4, 2025; bids came in \$1 million high and the City and NHDOT are reviewing possible additional funding.
Safety and Outreach	N/A	N/A	Working	N/A	N/A	Ongoing	January 2025	On Schedule	Safety/Outreach Plan and Request for banner needs to be formalized. Local/Regional two sided map finalized and delivered. Consideration to be utilized for kiosk maps in wayfinding program. Dwight Fischer liaising with Keene Glass Works sign group. May - Bike Month Planning - need proclamation via the Mayor.
League of American Bicyclists Bicycle Friendly Program & other community ranking programs	N/A	N/A	Completed	Staff/Volunteer Time	N/A	Summer 2023	Summer 2023	On Schedule	Keene awarded Silver Status with it's renewal effort. Report card to be reviewed at future meeting. Promotion to be included on Banner for Bike Month - time to reserve. Score card from previous application distributed in March. Safe Cycling Course at KPL
FY25 Sidewalk Rehab Project	N/A	N/A	Submitted	CIP	Even	Spring 2025	Summer 2025	On Schedule	2025 CIP sidewalk project bids received by the City on March 6th, 2025, the project has been awarded with anticipated construction in spring 2025.
Downtown Infrastructure Project (MAIN STREET)	HIGH	P14	Planning	CIP	Even	Spring 2026	Winter 2028	On Schedule	Final recommendation from City Council via MSFI includes widened sidewalks and protected bike lanes. Final Design approved by MSFI and City Council - to be bid later '25, late Phase 1: Central Sq, Church St, Lamson St and Stormwater Utilities on NB Main St between Central Sq/Railroad St. Covered Bike Parking now as Bid Alt not in main project bid. Bike Rack Locations from City Engineer. In final design will be bid in October 2025 for spring 2026 construction.

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Project	PRIORITY	Master Plan Project #	Status	Budget *		Schedule			Updates (status changes and project notes)
				Cost	Status	Start	Finish	Status	
Lower Winchester Street (Roundabout - City Line)	HIGH	P22	Planning	CIP	Even	Summer 2027	Winter 2028	Behind	Planned improvements including sidewalks connecting market place in Swanzey and Route 10/Winchester Street. Preliminary design submission April 8th with construction anticipated for 2027.
Jonathan Daniels Trail Maintenance	HIGH	P3	Planning	\$25K	Even	Summer 2025	2026	N/A	CIP Budgeted in Parks and Rec Trail Maintenance Program. Wetland Permits, Shoreline repair, rip-rap, bridge replacements.
Wayfinding Signage Facilities and Plan	HIGH	P11	Working	City Staff, \$42,000	N/A	Planning	N/A	On Schedule	BPPAC Considering overall wayfinding plan with Parks/Rec, DPW and Comm Dev Departments. UNH Downtown Trails Initiative completed. Next steps signage design and placement in conjunction with City branding effort. Andy Bohannon Guide Material for signage sent out for quotes, below RFP/Q cost threshold.
West Street - Complete Street	MEDIUM	P19	Planning	\$ 785,275.00	N/A	2027	2029	On Schedule	Designated as a Gateway Street in the Complete Street Design Guide. BPPAC discussing interim and long range solutions for bike/ped facilities along the corridor. Funds available in 2027, DOT 10 Year Plan redesign/construction. Council request for crosswalk at Pearl/West approved, design completed by Engineering will be installed in summer 2025.
AMENITIES	HIGH	P21	Working	City Staff, Facility and Maintenance Costs	Under	Planning	N/A	On Schedule	Staff should establish a base line of existing amenities. Types and locations of future amenities should be planned. To include Kiosk/Trailhead facilities, Trailside Facilities such as bathrooms, potable water and tune up stations. Outreach to the artist community to identify spots on the trails for public art will enhance the unique qualities of our system. TRAIL LIGHTS NOW INCLUDED HERE
↓Transportation Heritage Trail ↓									
THT Phase 1 - CRT Eastern Ave to 101 (Transportation Heritage Trail)	NH HIGH	P1	Working	\$ 386,400.00	Over	Summer 2025	Spring 2026	On Schedule	Project includes from Eastern Ave - 101 Bridge abutments. Bidding in Summer 2025. Construction planned for summer/fall 2025. City working on ROW and Easment issues with DOT and Landowners.
THT Phase 2 - Prowse Bridge - CRT NH 101 Overpass to Stone Arch Bridge (Transportation Heritage Trail)	HIGH	P4	Planning	\$ 381,685.00	N/A	2027	N/A	N/A	Installation of the Historic Prowse Bridge at NH Route 101 and connecting the Cheshire Rail Trail to the Old Stone Arch Bridge and safety improvements (railings) to Old Stone Arch Bridge. Promotional website and video released with funding donation from PFK. 2025 TAP Grant Letter of Support and grant submitted.
THT Phase 3 - Old Stone Arch Bridge - (Transportation Heritage Trail)	HIGH	P4	Planning	\$ 321,195.00	N/A	2025	N/A	N/A	PFK funding conceptual visuals. LCHIP grant planned for 2022 to fund Planning Study phase. Promotional website and video released with funding donation from PFK. Updates on safety improvement initiatives from Chuck Redfern.
THT Phase 4 - Island Street Bailey Bridge - Swanzey Factory Road to Town Line (Transportation Heritage Trail)	MEDIUM	P4	Planning	\$ 1,862,310.00	N/A	2027	N/A	N/A	Installation of the Historic Island Street Bailey Bridge at Swanzey Factory Road to create a safe overpass for trail users and creating continuity of the Cheshire Rail Trail towards the Swanzey Town line.
NHDOT Route 101 Improvement Project	HIGH	P23	Planning	NA	Even	2024	2027	On Schedule	NHDOT Project including widening and other improvements to NH Route 101 in the vicinity of the THT and improvements to the intersection of RT 101/Swanzey Factory Rd. In preliminary design anticipated construction in 2027.

BPPAC Project Updates 2025

MAY

ITEMS WITH UPDATES

Project	PRIORITY	Master Plan Project #	Status	Budget *		Schedule			Updates (status changes and project notes)
				Cost	Status	Start	Finish	Status	
Master Plan	HIGH	P17	Submitted	City Staff \$50K	N/A	July 1 2024	August 1 2025	Behind	CIP Project to complete the plan in 2024/5. Staff beginning to draft RFP for release in FY'25.
Complete Streets	N/A	N/A	Working	TBD	N/A	2018	N/A	Behind	GIS Project to track and integrate pavement markings. Street Markings included in Flyover collection
Bike Racks	HIGH	P21	Working	N/A	N/A	ongoing	N/A	N/A	Downtown Bike Rack Inventory Report Document sent to City Council accepted as Informational. The Downtown Infrastructure Project includes the shelter in Railroad Square included as bid alt. The Proposed bike rack locations for the Downtown project were distributed and feedback from was provided to the City Engineer regarding the proposed locations
Appel Way Trail Paving	HIGH	P7	Delayed	\$ 104,900.00	Even	2028	2028	Behind	Appel Way repaving project, CIP Budgeted in Parks and Rec Trail Maintenance Program. To be constructed Summer 2028
Safe Streets for All Grant	N/A	N/A	Planning	NA	N/A	Spring 2023	January 2025	On Schedule	The 2025 Roadway Safety Plan has been adopted by City Council as of February 5th the scope of the project has been completed. Application period for SS4A programs are currently being received with a deadline of June 26th, 2025. The City has engaged a consultant to assist in applying for this grant.
NHDOT TAP Grant 2018 - Marlboro Street	HIGH	BE22	Working	\$674K	Over	Winter 2018	Summer 2022	Behind	City of Keene has received a TAP grant for Complete Street improvements to Marlboro Street that tie into other planned improvements, infrastructure, economic development goals and the Cheshire Rail Trail. Project bid opening was March 4, 2025; bids came in \$1 million high and the City revised and resubmitted the PS&E to NHDOT to allocate additional money to rebid the project again this year.
Safety and Outreach	N/A	N/A	Working	N/A	N/A	Ongoing	January 2025	On Schedule	Safety/Outreach Plan and Request for banner needs to be formalized. Local/Regional two sided map finalized and delivered. Consideration to be utilized for kiosk maps in wayfinding program. Dwight Fischer liaising with Keene Glass Works sign group. May - Bike Month Planning - need proclamation via the Mayor.
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Invitation to Table at Bike Park Community Night – July 17th

Dear Community Development,

Keene Parks & Recreation is excited to invite your organization to join us at our **Bike Park Community Night on Thursday, July 17th, at the Keene Bike Park!** This event will take place at the Keene Bike Park located in Wheelock Park from 6-7:30pm.

This free event brings together community members for an evening of fun, biking, music, and connection. It is a great opportunity to connect with local families, promote your services, and have fun alongside fellow community partners.

If your organization chooses to participate, you'll be welcome to:

- Set up a table and tent
- Advertise your services and programs
- Engage directly with attendees

We're also asking each participating organization to donate a raffle item to be raffled off at the end of the night. KPRD will provide each attendee with one raffle ticket at the entrance! To confirm your participation or ask any questions, please contact us at braffordvarley@keenenh.gov by Friday, June 27th.

We'd love to have you be part of this fun community celebration!

Warm regards,

-The KPRD Team

+1603-357-9829

312 Washington St. Keene, NH 03431
17 of 17
www.keeneparks.com