



May 13, 2025

Monadnock Affordable Housing
Attn: Joshua Meehan
831 Court Street
Keene, NH 03431

RE: SPR-06-23, Mod. 2 – Roosevelt School Housing, 438 Washinton St.

Dear Mr. Meehan,

We are in receipt of your request for administrative review for property located at 438 Washington St. (TMP #531-054-000), owned by Roosevelt Housing East Assoc., LP. The request is to modify the approved window elevations by removing the divide lites, modify the second floor windows to have a fixed picture window, and change the first floor and some second-floor windows to be awning and fixed for functionality.

All as presented in the building elevations identified as Exterior Elevations A201 & A202 dated May 6, 2025 and prepared by Warrenstreet Architects, INC., and in the application and supporting materials submitted to the Community Development Department on May 6, 2025.

Application for Formal Site Plan review is not necessary. Your request is hereby administratively approved under Article 26.13 of the Land Development Code, "*Administrative Planning Review*." This approval is limited to the request as described above, and does not authorize the applicant to make alterations that are not hereby granted. Please be aware that any future change will require additional review under the Planning Board's Site Plan Regulations.

Please be aware that you may still need to apply for and receive any applicable building permits, if necessary.

We appreciate your cooperation in the consistent application of zoning codes and development regulations throughout our community. If you have any questions or require any further assistance, please contact Mari Brunner, Senior Planner or myself at (603) 352-5440.

Sincerely,

Evan J. Clements, AICP
Planner

cc: Mari Brunner, Senior Planner
Arelis Quinones, Assessing Department
Bryan Ruoff, City Engineer
Bob Burns, Permit Technician
Project File