

KEENE PUBLIC LIBRARY

FINANCE COMMITTEE – June 10, 2025

In Attendance: Marti Fiske, Jane Pitts, Judy Putnam, Bill Stroup, Justin Somma

Consent Agenda – approval of minutes from May 21, 2025 – (Judy/Jane) unanimous

**Budget Revisions** – the committee discussed the naming convention for the revenue account name of Friends of KPL activity, and decided that the revenue side should read “anticipated donations by the friends of the library” and expense line to read “anticipated expenses by the friends on behalf of the library”.

The committee discussed the naming convention for the “Cash on Hand” account and decided to rename it “cash from checking account”.

The committee discussed the naming convention for the “Income from the Restricted Account (Jane Green Fund)” account, renaming it to “Income from the Restricted Accounts”

**Trustee’s P-Card & NHLTA Membership renewal for the Board** – membership renewal is due at the end of June for the 2025-2026 year. Membership per board member has increased by \$5 from \$30 to \$35 per member. Jane will use her Trustee’s P-card to renew 14 memberships under our Board bundled plan (12 Board members + Library Director and Assistant Library Director).

**Committee Membership** – the committee discussed membership for the upcoming fiscal year.

Respectfully Submitted,

Justin Somma