

Keene Public Library

Building and Grounds Committee

Meeting held 06/17/2025 at 3:30 PM

Members present: Susan Bloom, Marti Fiske, Paul Henkel, Scott Martin, Kathleen Packard and Justin Somma. Jay Fee, KPL Library Systems Administrator, also attended.

Minutes of our last meeting were approved.

Acoustic Improvement of Cohen Hall

Work by DDS will begin July 14th. The wall panels will be white and they will cover the conduits which extend upward from the light fixtures.

Landscaping

Tree tags on the Thayer Oak have been removed, presumably by one of the many patrons who gather around the base of the tree. The original tags are not strong enough to resist more than gentle handling. Jay Fee and Paul Henkel surveyed available materials and worked with our Intern A to prepare sample tags. The recommended tag utilizes a 0.0625" thick acrylic material, as compared to 0.22" thick used in the past. The new tags are larger and have larger type, and they include the scientific name as recommended by arboretums. See picture below. Material is available from Johnson Plastics. The material is Lasertuff Gloss Brushed Silver/Black 2 ply 1/16" thick. Quote # 3677779-000 for \$78.73 for material was discussed.

Justin moved, and Kathleen seconded, to spend \$78.73 from Library Trustees funds to purchase material. The motion passed. Marti will purchase the material and charge it to the Buildings and Grounds account.

Susan Bloom noted there is a dead shrub on Winter Street. It will be removed by Sara Mustin Stockwell in the next few days. Sara said a replacement bush or shrub should be planted in that location to discourage patrons from walking in that area during the winter, as they would trample the other plantings. She asked if she should just use her guidance and replace it with another shrub. Replacement must not interfere with overhead electrical lines. Kathleen noted that she would prefer the replacement be a distinctive native plant for patrons to enjoy.

Justin moved and Kathleen seconded spending up to \$500 on a replacement shrub. The motion passed. Marti will contact Sara and work out the details.

HVAC outage in Heberton Hall

Scott reported that a part called a contactor is due to arrive soon and that is the next step in addressing the problem.

We discussed need for lighting improvement in the stacks, in meeting rooms and Marti's office.

Paul Henkel, Chair

