



Keene Police Department  
ALARM APPLICATION / PERMIT FORM

Pursuant to City of Keene City Code, Chapter 34, Section 34-55, an alarm permit is required for every alarm system on the premises. The application form, signed and approved by the Chief of Police or designee, will serve as an approved permit. A yearly renewal is requested by January 1. This Permit cannot be transferred. Changes to the information contained herein must be filed with the Police Department within five business days. Applicants are required to familiarize themselves with the City Code.

Initial ☐ Renewal ☐

**PLEASE PRINT ALL INFORMATION**

Name of Resident	Name of Business
Resident Address	Business Address
Resident Mailing Address (if different from above)	Business Mailing Address (if different from above)
Telephone Number at Alarm Address	Telephone Number at Business Address
Additional Contact Number (i.e. Cell, Work)	Business Hours & Days Open

**EMERGENCY CONTACT / RESPONDING PARTY INFORMATION**

Name	Title	Address	Telephone Number
1.			
2.			
3.			

**PLEASE FILL OUT COMPLETELY AND CHECK APPROPRIATE BOXES BELOW**

Classification:	Residential <input type="checkbox"/>	Commercial <input type="checkbox"/>
Purpose:	Burglary <input type="checkbox"/>	Robbery <input type="checkbox"/> Other: _____
Name, Address, Telephone # of Alarm Company:		
Date of Alarm installation:	Date of last inspection by Alarm Company:	
Please describe the types of alarms: (i.e. motion detector, sensor) and their locations:		

**THIS BLOCK TO BE COMPLETED BY KPD PERSONNEL**

Have any outstanding fines been paid?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
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Staple any applicable paperwork to this form

Permit is approved ☐

Disapproved ☐

Signature of Chief or Designee

Date