



BICYCLE PEDESTRIAN PATH ADVISORY COMMITTEE
AGENDA

Wednesday, July 9, 2025

8:15-9:30 AM

**2nd Floor Conference Room,
City Hall**

Members:

Sam Jackson, Chair

Dr. Rowland Russell, Vice Chair

Ed Haas, Councilor

Autumn DelaCroix

Dwight Fischer

Jan Manwaring

Michael Davern

Charles Redfern, Alternate

Diana Duffy, Alternate

Andy Holte, Alternate

1) Call to Order, Roll Call, & Welcome

2) Adoption of Minutes – June 11, 2025

3) Safety and Outreach

- a) Pavement for Bike Lanes in Downtown Project
- b) Letter of Support for RTP Grant

4) Regular Project Updates

5) Volunteer Opportunities

- a) Parks & Rec Community Night at Bike Park – July 17th & July 31st from 6:00 pm – 7:30 pm
- b) Yield Counts for West Street Reconstruction Project – Training on July 9th & Sign-up Schedule

6) Old Business

7) New Business (*Items to be included for next meeting*)

8) More Time

- a) Website
- b) Community Bike Share
- c) Public Art & Trails Updates

9) Adjournment

10) Next meeting date – August 13, 2025

The full agenda packet can be found on the BPPAC webpage at: <https://keenenh.gov/bicycle-pedestrian-path-advisory-committee/>.

City of Keene
New Hampshire

BICYCLE AND PEDESTRIAN PATH ADVISORY COMMITTEE
MEETING MINUTES

Wednesday, June 11, 2025

8:15 AM

**2nd Floor Conference Room,
City Hall**

Members Present:

Samantha Jackson, Chair
Rowland Russell, Vice Chair
Dwight Fischer
Michael Davern
Councilor Edward Haas
Autumn DelaCroix
Jan Manwaring
Diana Duffy, Alternate
Charles Redfern, Alternate
Andy Holte, Alternate

Staff Present:

William Schoefmann, GIS Coordinator

Members Not Present:

None

1) Call to Order, Roll Call, and Welcome

Chair Jackson called the meeting to order at 8:17 AM.

2) Adoption of Minutes - April 9, 2025 & May 14, 2025

Corrections were made to the April minutes to reflect Ms. Autumn Delacroix's participation in Earth Day events and to correct a previously misstated location. Various members shared their reflections on the successes of the Earth Day event and their ideas for broader outreach at future events. Suggestions included adding a bike repair station at upcoming events. There was support for the concept, but the feasibility of implementation was questioned. Mr. Will Schoefmann will send out the corrected minutes.

General updates were shared on the coordination efforts of the E-bike group and ongoing interest in group expansion. The discussion shifted to the event tents, which need to be replaced. Members highlighted the need for more effective metrics to evaluate event impact and brainstormed ideas for increasing attendance, such as incorporating hands-on activities and enhancing marketing efforts.

3) Safety and Outreach

A) Trail Map Implementation Discussion

The group reviewed the distribution options and collaborative efforts with regional planning groups. There was continued discussion on clarifying responsibility for ongoing map updates and ownership. Mr. Schoefmann will schedule a meeting with the MRTC and the Southwest Regional Planning Commission to align on the implementation of the trail map.

Safety initiatives were discussed, including community feedback channels. Discussion turned to the Tour De New Hampshire, and logistics and community coordination were reviewed for the upcoming event.

B) Pavement for Bike Lanes in Downtown Project

Mr. Schoefmann shared that they are still waiting on an update from Stantec's consultant report. Mr. Schoemann will present updated plans for the bike lane project at the next meeting. Outstanding questions that still need to be answered are what are Stantec's specific recommendations and the specific cost difference between the dyed green concrete and the standard concrete used for bike lanes.

4) Review of BPPAC Mission, Charge & Responsibilities

5) Regular Project Updates

Mr. Schoefmann reviewed the current grant timelines, including the RTP grant. He will draft a letter of support for the Trestle Bridge RTP grant to be sent to Chair Jackson.

Members considered new crosswalk locations and methods for collecting supporting data. Questions were also asked about which priorities of the Roadway Safety Action Plan members should support. Mr. Schoefmann said that he look into the Roadway Safety Action Plan and present relevant questions.

6) Volunteer Opportunities

A) Parks & Rec Community Night at Bike Park- July 17th & July 31st from 6:00 pm- 7:30 pm.

B) Yield Counts for West Street Reconstruction Project

There is a need for volunteers for the June bike/pedestrian count. Mr. Schoefmann will create and circulate a poll for volunteer sign-ups.

7) Old business

A) Final Input on Downtown Infrastructure Project Bike Racks Location

8) New Business

9) More Time

A) Website

B) Community Bike Share

C) Public Art and Trails Updates

10) Adjournment

There being no further business, Chair Jackson adjourned the meeting at 9:20 AM.

11) Next Meeting Date- July 9, 2025

Respectfully submitted by,
Amanda Trask, Minute Taker

Reviewed and edited by,
Megan Fortson, Planner