

Keene Public Library  
Trustee Meeting Minutes  
Tuesday, Aug 26, 2025

Present: Trustees Bill Stroup, Jane Pitts, Paul Henkel, Kathleen Packard, Don Caruso, Hollie Seiler, Judy Putnam, Justin Somma, Katherine Baer, Pam Russell-Slack.

Visitors: Marti Fiske, Library Director; Susan Bloom, Assistant Library Director

Bill called meeting to order at 5:35

Finance: Jane reported on Q4 financials. Investment payouts come in June, so income was a bit higher than usual. Jane gave overview of expenses that were higher due to end of FY purchases and staff conferences.

Pam moved to accept Q4 report, Paul seconded. All approved

Donations:

\$500 – Jonathan Bloom & Shiela Blair

\$100 – Peter Espieffs

\$20 – Anonymous Patron

Pam moved to accept donations, Judy seconded. All approved

Policy: Kathleen went over the draft proposal for the updated Emergency Operations Policy. The revisions add more policies involving more common emergencies, E.g. inclement weather. Kathleen made motion to accept revised policy, Pam seconded, All approved.

There will be a new policy upcoming on use of teen and youth rooms.

New Business:

Bill made motion to move November meeting to November 18<sup>th</sup>, Paul seconded. All approved.

Bill made motion to move December meeting to December, 16th. Pam seconded, all approved.

Marti asked for approval of an all-staff in-service day in November where the library would be closed to the public. The two dates are either Fri, Nov 7 or Fri Nov 21. Marti will discuss with staff which date is preferred. Don made motion to approve staff in-service day, Katherine 2<sup>nd</sup>. All approved.

Move to non-public meeting at 5:57

The Board came out of non-public meeting and adjourned public meeting at 6:29

Minutes by,

Katherine Baer, Secretary