



Trustees of Trust Funds AGENDA

City Hall 3rd Floor Conference Room
October 15, 2025
9:30 AM

Martha Curtis, Chairman
Marilyn Gemmell, Vice Chairman
Michelle Howard
Allen Mendelson
Andrew Royce

-
1. Approval of the August 2025 Minutes
 2. Common Trust Fund
 - a. Use of Funds –
 - i. #936 Ashuelot River Park
 - Bartlett Tree (Visual Tree Assessment) \$2,485.00
 - ii. #988 Ingersoll Collection Trust
 - Summers Electric (Labor, LED Down Lights) \$375.00
 - b. Approval of Receipts – None
 - c. Approval of Disbursements –
 - i. #984 Frank Wright Scholarship = \$20,000.00
 - Kelcie Marshall – year 4.0
 - Fall/Spring tuition – Bentley College
 - ii. #908 Police Benevolent Fund - \$1,769.00
 - Annual contribution for maintenance and replacement of equipment \$1,000.00
 - Reimburse KPOA for maintenance / repairs of gym equipment \$769.00
 3. Capital Reserve Portfolio
 - a. Approval of Receipts
 - i. None
 - b. Approval of Disbursements – **\$2,503,131.11**
 - i. #806 Bridge = \$80,169.08
 - ii. #810 Downtown Revitalization = \$81,146.17
 - iii. #812 Transportation Improvement = \$6,912.63
 - iv. #814 Road & Sidewalk Infrastructure = \$29,325.00
 - v. #830 Martel Court Pumping Station = \$9,424.36
 - vi. #832 Wastewater Treatment Plant = \$268,151.53
 - vii. #834 Sewer Infrastructure = \$526,268.28

- viii. #840 Water Treatment Facility = \$273,182.10
- ix. #842 Water Infrastructure = \$618,779.86
- x. #860 Fleet Equipment Replacement = \$609,772.10

4. Distribution of MS9 for the period ending August 31, 2025 and September 30, 2025

- a. Common Trust Funds
- b. Capital Reserve Funds

5. Updates/Future Items

Periodic review of the Trusts and Capital Reserve by Cambridge Trust will be according to the following schedule:

- a. Next Scheduled meeting is November 19, 2025
- b. Bill Dow is requesting to increase the previously approved amount of \$3500 for the appraisal of the Ingersoll Collection to a total of \$5000.
- c. Carrah Fisk Hennessey is looking for approval of a quote to replace a fence along the border of Cottage border of Greenlawn Cemetery
- d. Review of Trust Fund Overview
 - i. #970 Flower Fund
 - ii. #918 Serena W Upton Fund
 - iii. #916 Maria Giffin Charitable Fund
 - iv. #920 / #948 George B Elliot Charitable Fund

City of Keene
NEW HAMPSHIRE

TRUSTEES OF TRUST FUNDS
MEETING MINUTES

Wednesday, August 20, 2025

9:30 AM

City Hall-3rd Floor Conference Room

Members Present:

Martha Curtis
Marylin Gemmell
Andrew Royce
Allen Mendelson
Michelle Howard

Staff Present:

Joyce Hasbrouck, Interim Senior Staff Accountant
Kari Chamberlain

Absent:

Sherry Miller, Senior Staff Accountant

Other:

Eric Jussaume
Lisa Tourangeau

Chair Curtis called the meeting to order at 9:32 AM with Trustees Gemmell, Royce, Mendelson and Howard present.

1. The Periodic Review of Trusts and Capital Reserves held at Cambridge Trust was present in person by Eric Jussaume, Sr Vice President and Lisa Tourangeau, Relationship Manager.
 - a. Portfolio packets were provided to all the attendees and Mr Jussaume presented the portfolio position and earnings of all holdings at Cambridge as well as a market report.
 - b. Paperwork was provided to Cambridge to onboard Mr Royce. An updated list of the authorized signers needs to be completed at the next meeting and provided to Cambridge.
 - c. Ms Tourangeau presented information regarding the state's new policy to include 4 categories of Funds types rather than 3. This recategorization may delay the state's approval of the submission of the MS9 and MS10 but she doesn't feel that it will meet any delays otherwise.
 - d. Mr Jussaume and Ms Tourangeau left the meeting at 10:12 AM
2. The minutes from the June 18th and 25th 2025 meetings were approved unanimously. Motion was made by Mr Royce and seconded by Ms Howard.
3. Motion for the approval and authorization of on-line submission of the MS9 and MS10 for year ending June 30, 2025 was made by Ms Howard and Seconded by Mr Royce. The motion passed unanimously.
4. Approval of Policies

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- a. Capital Reserve Investment Policy
 - b. Trustee of Trust Funds Investment Policy
5. Question was raised as to the timing of renewing the Cambridge contract and performing the search process. The process should begin so a contract can be renewed in 2026. Kari to check with Yves to determine a reasonable lead time for the process.
6. Common Trust Fund
- a. Use of Funds – None
 - b. Approval of Receipts – None
 - c. Approval of Disbursements – **\$7522.50**. motion was made by Ms Howard and seconded by Mr Mendelson. Passed unanimously.
- 7.
- Capital Reserve Portfolio
- a. Approval of Receipts
 - None
 - b. Approval of Disbursements – **None**
 - c. Approval of FY26 Capital Reserve Appropriation was approved unanimously after a motion was made by Ms Howard and Seconded by Mr Mendelson.
8. Distribution of MS9 for the period ending June 30, 2025 and July 31, 2025
9. Request was made by Chair Curtis to have a list of the Flower fund graves and location presented with the policies next month.

The meeting adjourned at 10:40 AM.

Respectfully submitted,
Joyce Hasbrouck

**City of Keene, New Hampshire Trust Funds
Disbursement Request - FROM INCOME**

Date: 10/15/2025
To: Trustees of Trust Funds
From: Sherry Miller, Senior Staff Accountant
RE: Disbursement Request from Income

Trust #	Title of Trust	Purpose	Amount
936	Ashuelot River Park Trust	65M00224 -	2,485.00
		Reimbursement to City of Keene	
		Bartlett Tree (Tree Assessment)	
Total Withdrawal Request			2,485.00

**Amount of
Withdrawal:** \$2,485.00

**Account to be
Charged:** ☒ City of Keene - Common Fund

ACH Funds To: Mascoma Bank

Approved By Trustees:

X _____
X _____
X _____
X _____
X _____

**City of Keene, New Hampshire Trust Funds
Disbursement Request - FROM INCOME**

Date: 10/15/2025
To: Trustees of Trust Funds
From: Sherry Miller, Senior Staff Accountant
RE: Disbursement Request from Income

Trust #	Title of Trust	Purpose	Amount
988	Ingersoll Collection Trust	Reimbursement to the City of Keene	375.00
		Labor, LED Down Lights	
Total Withdrawal Request			375.00

**Amount of
Withdrawal:** \$375.00

**Account to be
Charged:** ☒ City of Keene - Common Fund

ACH Funds To: Mascoma Savings Bank ABA #211770213
255 West Street
Keene, NH 03431

FBO: City of Keene

General Account #931158617

X _____
X _____
X _____
X _____
X _____

**City of Keene, New Hampshire Trust Funds
Disbursement Request - FROM INCOME**

Date: 10/15/2025
To: Trustees of Trust Funds
From: Sherry Miller Senior Staff Accountant
RE: Disbursement Request from Income

Trust #	Title of Trust	Purpose	Amount
984	Frank Wright Trust	2022 Scholarship (year 4.0)	20,000.00
		- Fall 2025 / Spring 2026	
		Kelcie Marshall	
Total Withdrawal Request			20,000.00

**Amount of
Withdrawal:** \$20,000.00

**Account to be
Charged:** ☒ City of Keene - Common Fund

Payable To: Bentley University
Note: Please mail check to: City of Keene, Attn: Sherry Miller

Approved By Trustees:

X _____
X _____
X _____
X _____
X _____

Frank A. Wright Scholarship



Kelcie Marshall <52kelciemarshall@gmail.com>
To Karen Gray



Student Statement

Student	Kelcie Marshall (B10009519)	Balance from This Period	\$ 10866.50
Student ID	B10009519	Balance from Past or Future Periods	\$ 0.00
Academic Period	2025 Fall Semester	Total Balance	\$ 10866.50
Period Date Range	09/02/2025-12/16/2025		

Charges

Date	Description	Amount
Jul 8, 2025	Parking Decal Fee	\$ 87.50
Jul 8, 2025	Health Insurance - Undergraduate	\$ 2678.00
Jul 8, 2025	Student Activity Fee - Undergraduate	\$ 250.00
Jul 8, 2025	Fall Tuition - Undergraduate	\$ 31695.00
Jul 8, 2025	Fall Housing	\$ 7845.00
Jul 8, 2025	Fall Meal Plan	\$ 1585.00
	Total Charges	\$ 44140.50

Payments and Credits

Date	Description	Amount
	Total Payments Applied This Period	\$ 0.00

Anticipated Payments

Description	Amount
Federal Direct Unsubsidized Loan	\$ 990.00
Federal Pell Grant	\$ 1613.00
Bentley University Grant Renewal	\$ 17720.00
Federal Direct Subsidized Loan	\$ 2721.00
Bentley University Grant Supplement	\$ 1000.00
Director's Scholarship	\$ 5000.00
M. Anne Marston Scholarship Fund	\$ 4230.00
Total Anticipated Payments	\$ 33274.00

Refunds

Date	Description	Amount
	Total Refunds	

Payment options and other important information can be viewed on the Student Financial Services website:

<https://www.bentley.edu/offices/student-financial-services>

Please feel free to contact the Student Financial Services Office at 781-891-3441 or sfs@bentley.edu if you have any questions. Checks made payable to Bentley University can be mailed to: 175 Forest Street, Rauch 123, Waltham, MA 02452. Please include the Bentley student ID # on the check.

**City of Keene, New Hampshire Trust Funds
Disbursement Request - FROM INCOME**

Date: 10/15/2025
To: Trustees of Trust Funds
From: Sherry Miller, Senior Staff Accountant
RE: Deposit to Principal

Trust #	Title of Trust	Purpose	Amount
908	Police Benevolent	Annual (FY26) contribution for maintenance and equipt replacement	1,000.00
Total Deposit Request			1,000.00

Amount of Withdrawal: \$1,000.00

Account to be Charged: ☒ City of Keene - Common Fund #4482

ACH Funds To: Mascoma Bank

Approved By Trustees:

X _____
X _____
X _____
X _____
X _____

**City of Keene, New Hampshire Trust Funds
Disbursement Request - FROM INCOME**

Date: 10/15/2025
To: Trustees of Trust Funds
From: Sherry Miller, Senior Staff Accountant
RE: Deposit to Principal

Trust #	Title of Trust	Purpose	Amount
908	Police Benevolent	Reimburse KPOA	769.00
		maintenance / Repair of Gym Equipment	
Total Deposit Request			769.00

Amount of Withdrawal: \$769.00

Account to be Charged: ☒ City of Keene - Common Fund #4482

Payable To: Keene Police Officers Association Note: Please mail check to: City of Keene, Attn: Sherry Miller
400 Marlborough St
Keene, NH 03431

X _____
X _____
X _____
X _____
X _____



EAGLE SERVICES

Phone: 508-248-3738 Fax: 508-248-3758
16 Colicum Drive, Charlton, MA 01507

JOB INVOICE

10784

TO

Keene Police Dept
400 Marlboro St
Keene, NH 03431

TERMS:

NET 30

PHONE	DATE OF ORD <u>8/28/15</u>
ORDER TAKEN BY	CUSTOMER'S ORDER NUMBER
JOB NAME/NUMBER	<u>Fitness Center</u>
JOB LOCATION	
JOB PHONE <u>603-357-9815</u>	STARTING DATE

QTY.	MATERIAL	PRICE	AMOUNT	DESCRIPTION OF WORK
2	Custom Cable Cross cables	125 ⁰⁰	250 ⁰⁰	1) Replaced both cables.
2	knobs, spring & threaded stud	40 ⁰⁰	80 ⁰⁰	test ok
1	6VDC 3 cell battery	55 ⁰⁰	55 ⁰⁰	2) Replaced both stopped
			345 ⁰⁰	knobs and new threaded
				stud & spring. test ok
1)	Bodymaster CM292 cable cross			3) Installed new bolt washers
	- both cables worn			test ok
2)	Adjustable knobs NO Name			4) Replaced battery, test ok
	- pins stopped			5) tightened on belt. test ok
	- missing threaded piece			6) Both test ok
	Aerobics			- used all strength guide
	- cable			reds., test ok
3)	Abdominal machine - no name			7) will try to get bar catch
	- missing bolt washer on pivot			ribbers.
	shaft.			
4)	Like R Bike 950HR			
	- no power			
5)	Like tread CLST			
	- loose belt			
6)	Procar LFX576j (2)			
7)	Smith machine - no name			
	- bar catch ribbers worn (16)			
DATE COMPLETED	TOTAL MATERIALS			

OTHER CHARGES

shipping charges 24⁰⁰

TOTAL OTHER

LABOR	HRS.	RATE	AMOUNT
-------	------	------	--------

labor			300 ⁰⁰
tread			100 ⁰⁰

TOTAL LABOR 400⁰⁰

TOTAL MATERIALS 345⁰⁰

TOTAL OTHER 24⁰⁰

Serviced by

Mark D

Work ordered by

Don Lundin

Signature

I hereby acknowledge the satisfactory completion of the above described work.

Thank You

TAX

TOTAL 769⁰⁰

Nugget #114

[Signature]
#174 Nugent

SECURITY FEATURES INCLUDE TRUE WATERMARK, PAPER, HEAT SENSITIVE TON, AND FOIL HOLOGRAM

KEENE POLICE OFFICERS ASSOCIATION

400 MARLBOROUGH ST
KEENE, NH 03431
603-357-9813

1523

54-7/14
57

DATE 8-1-25

CHECK NUMBER
FRAUD PROTECTION

PAY
TO THE
ORDER OF

Eagle Services

\$ 769⁰⁰

Seven Hundred Sixty-Nine dollars and ⁰⁰/₁₀₀

DOLLARS



America's Most Convenient Bank®

FOR

Gym Repair



[Signature]

⑈001523⑈ ⑆011400071⑆ 9240914435⑈

Details on Back

Security Features Included

**City of Keene, New Hampshire Trust Funds
Withdrawal from Capital Reserves**

Date: 10/15/2025
To: Trustees of Trust Funds
From: Sherry Miller, Senior Staff Accountant
RE: Capital Reserve Withdrawals

Capital Reserve	Purpose of Withdrawal	Amount
#806 Bridge		80,169.08
75M020A	Bridge-George Over Beaver Brook	80,169.08
#810 Downtown Infrastructure & Facility		81,146.17
75J0034A	Downtown Revitalization	81,146.17
#812 Transportation Improvement		6,912.63
65J0022A	Transportation Heritage Trail	6,912.63
#814 Road & Sidewalk Infrastructure		29,325.00
75M00425	FY25 Sidewalk Repairs	29,325.00
#830 Martel Court Pumping Station		9,424.36
32JM006A	MC Phase 2 Generator / Transformer	9,424.36
#832 Wastewater Treatment Plant		268,151.53
32JW016A	WWTP Sludge Pump Replacement	8,995.83
32JW024A	WWTP Service Water System Upgrade	7,571.91
32JW028A	WWTP 2024 Pavement Replacement	251,583.79
#834 Sewer Infrastructure		526,268.28
32JI010A	Bypass Utilities Wincheester Island	997.60
32MI0200	Sewer Improvements	18,755.25
32MI0222	FY22 Sewer Imp-Force Main	53,537.37
32MI0224	FY24 Sewer Imp-Island Street	393,100.17
32MI02CC	Sewer Imp-Downtown	31,513.90
32MI0423	FY23 Sewer Main Lining	28,363.99
#840 Water Treatment Facility		273,182.10
34JW002A	WTF Filter Media & Underdrain	273,182.10
#842 Water Infrastructure		618,779.86
34JI002A	1.5 MG Storage Tank Repairs	10,380.98
34JI004A	3.0 MG Water Storage Tank	14,991.91
34MI0222	FY22 Water Dist Imp-Downtown	25,163.39
34MI0224	FY24 Water Dist Imp-Island St	542,206.97
34MI008A	Well Field Upgrade	4,981.50
34MI0225	FY25 Water Dist Imp-Route 101	21,055.11
#860 Fleet Equipment		609,772.10
41MO002B	Fleet Equipment Replacement	609,772.10
Total Withdrawal Request		2,503,131.11

**Amount of
Withdrawal:** \$2,503,131.11

**Account to be
Charged:** ☒ City of Keene - Capital Reserve Fund

ACH Funds To: Mascoma Bank

Approved By Trustees:

X _____
X _____
X _____
X _____
X _____

CITY OF KEENE, NH
REPORT OF THE TRUSTEES
CAPITAL RESERVE (continued)
FOR YEAR ENDING: 2025
AS OF: 03/31/2025

FUND NAME	FUND #	PURPOSE	NON INVENTED	DATE OF CREATION	COST OPENING BALANCE	PRINCIPAL NEW FUNDS	%	PRINCIPAL				INCOME				TOTAL COST PRINCIPAL & INCOME	
								PRINCIPAL REALIZED GAINS	CAPITAL GAINS DIVIDENDS	PRINCIPAL FEES	PRINCIPAL WITHDRAWALS	PRINCIPAL ENDING COST BALANCE	PRINCIPAL ENDING FAIR VALUE	INCOME BEGIN BALANCE	INCOME PERCENT		INCOME FEES
Arbitrage Capital Reserve	800	Portfolio	Common Investment	1/1/1988	437,148.22	175,000.00	2.26884%	0.00	0.00	0.00	612,380.35	0.00	2.26884%	756.88	0.00	0.00	612,380.35
Bridge Capital Reserve	805	Maintenance and Repair	Common Investment	1/1/2022	1,493,528.09	720,000.00	7.10528%	0.00	0.00	0.00	2,058,077.22	0.00	7.70222%	2,546.13	0.00	0.00	2,058,077.22
City Hall Parking Deck Capital Reserve	850	Maintenance and Repair	Common Investment	1/1/1989	385,028.89	100,000.00	1.757371%	0.00	0.00	0.00	483,805.47	0.00	1.757371%	0.00	0.00	0.00	483,805.47
Downriver Infrastructure and Facility Capital Reserve	810	Economic Development	Common Investment	1/1/2008	187,872.59	500,000.00	7.93150%	0.00	0.00	0.00	2,157,570.35	0.00	7.93150%	2,837.78	0.00	0.00	2,157,570.35
Emergency Communication Capital Reserve	816	Capital Reserve (Other)	Common Investment	5/1/2020	34,828.84	75,000.00	0.41260%	0.00	0.00	0.00	109,862.87	0.00	0.41260%	0.00	0.00	0.00	109,862.87
Fire Equipment Capital Reserve	802	Portfolio	Common Investment	1/1/1988	1,000,920.85	312,000.00	5.38126%	0.00	0.00	0.00	1,312,920.45	0.00	5.38126%	1,782.47	0.00	0.00	1,312,920.45
Fire Equipment Capital Reserve	890	Portfolio	Common Investment	1/1/1988	1,071,613.99	660,000.00	7.383634%	0.00	0.00	0.00	2,025,141.27	0.00	7.383634%	2,512.94	0.00	0.00	2,025,141.27
Health Care Capital Reserve	870	Economic Development	Common Investment	1/1/1988	65,006.75	0.00	0.00000%	0.00	0.00	0.00	55,929.07	0.00	0.00000%	0.00	0.00	0.00	55,929.07
Infrastructure Technology System and Infrastructure Capital Reserve	804	Capital Reserve (Other)	Common Investment	5/1/2020	281,241.40	125,000.00	1.584317%	0.00	0.00	0.00	406,240.48	0.00	1.584317%	504.29	0.00	0.00	406,240.48
Landfill Closure Capital Reserve	814	Economic Development	Common Investment	1/1/1980	24,377.84	0.00	0.00000%	0.00	0.00	0.00	2,201.13	0.00	0.00000%	2.73	0.00	0.00	2,201.13
Landfill Closure Capital Reserve	830	Economic Development	Common Investment	1/1/1980	314,277.84	25,000.00	0.33049%	0.00	0.00	0.00	339,277.84	0.00	0.33049%	30.48	0.00	0.00	339,277.84
Medical Court Planning Infrastructure Fund	822	Maintenance and Repair	Common Investment	5/1/2022	1,198,583.30	500,000.00	0.31417%	0.00	0.00	0.00	1,698,583.30	0.00	0.31417%	2,106.65	0.00	0.00	1,698,583.30
Reserve Capital Reserve	818	Capital Reserve (Other)	Common Investment	5/1/2020	185,192.28	35,000.00	0.17090%	0.00	0.00	0.00	220,192.28	0.00	0.17090%	47.18	0.00	0.00	220,192.28
Road and Slope Infrastructure Capital Reserve	816	Maintenance and Repair	Common Investment	5/1/2020	506,524.01	300,000.00	0.23984%	0.00	0.00	0.00	806,524.01	0.00	0.23984%	248.02	0.00	0.00	806,524.01
Sewer Infrastructure Capital Reserve	834	Maintenance and Repair	Common Investment	5/1/2020	482,540.57	250,000.00	0.24821%	0.00	0.00	0.00	732,540.57	0.00	0.24821%	248.02	0.00	0.00	732,540.57
Transportation Improvement Capital Reserve	872	Maintenance and Repair	Common Investment	1/1/1988	555,023.39	150,000.00	2.66114%	0.00	0.00	0.00	705,023.39	0.00	2.66114%	41.16	0.00	0.00	705,023.39
Water Infrastructure Capital Reserve	812	Maintenance and Repair	Common Investment	1/1/2015	331,247.78	0.00	0.00000%	0.00	0.00	0.00	331,247.78	0.00	0.00000%	0.00	0.00	0.00	331,247.78
Water Infrastructure Capital Reserve	832	Maintenance and Repair	Common Investment	1/1/1982	2,309,643.80	460,000.00	10.33089%	0.00	0.00	0.00	2,769,643.80	0.00	10.33089%	2,769.65	0.00	0.00	2,769,643.80
Water Infrastructure Capital Reserve	840	Maintenance and Repair	Common Investment	1/1/1988	2,815,743.46	560,000.00	12.41398%	0.00	0.00	0.00	3,375,743.46	0.00	12.41398%	4,116	0.00	0.00	3,375,743.46
Wells Infrastructure Capital Reserve	842	Maintenance and Repair	Common Investment	1/1/1980	779,851.44	260,000.00	3.38447%	0.00	0.00	0.00	1,039,851.44	0.00	3.38447%	1,456.07	0.00	0.00	1,039,851.44
Wells Street Parking Facility Capital Reserve	852	Maintenance and Repair	Common Investment	1/1/1999	403,126.83	30,000.00	1.625174%	0.00	0.00	0.00	433,984.40	0.00	1.625174%	537.65	0.00	0.00	433,984.40
TOTALS					21,241,108.39	5,410,000.00	100.00000%	0.00	0.00	0.00	28,654,398.89	0.00	100.00000%	33,370	0.00	0.00	28,687,768.89

CITY OF KEENE, NH
REPORT OF THE TRUSTEES OF TRUST FUNDS
 COMMON TRUST FUND (ACCOUNT NUMBER XXX4482)
 FOR YEAR ENDING: 06/30/2026
 AS OF: 06/31/2025

FUND NAME	FUND #	PURPOSE	DATE OF CREATION	PRINCIPAL BEGIN MARKET VALUE	PRINCIPAL BEGIN COST	PRINCIPAL NEW FUNDS	PRINCIPAL UNREALIZED GAIN/LOSS	PRINCIPAL REALIZED GAIN/LOSS	CAPITAL GAINS DIVIDENDS -	PRINCIPAL PEES	PRINCIPAL WITHDRAWALS	PRINCIPAL ENDING COST BALANCE	PRINCIPAL ENDING MARKET VALUE	INCOME BEGIN BALANCE	INCOME INCOME FEES	INCOME ENDING BALANCE	TOTAL COST PRINCIPAL & INCOME	TOTAL MARKET VALUE PRINCIPAL & INCOME
Abbott A. Lane Park Fund	928	Park/Recreation	1/1/1934	96,325.02	73,105.38	0.00	1,536.57	2,225.03	0.00	0.00	0.00	75,330.41	100,991.59	4,227.21	136.11	0.00	79,639.90	105,170.98
Abbott A. Lane Park Fund	930	Park/Recreation	1/1/1934	19,293.38	14,98.76	0.00	298.47	432.20	0.00	0.00	0.00	14,690.99	19,591.63	821.01	26.43	0.00	15,465.90	20,428.74
Abbott A. Lane Park Fund	936	Park/Recreation	1/1/1966	595,181.96	592,027.11	0.00	9,952.84	13,108.93	0.00	0.00	0.00	515,136.04	594,234.73	28,124.66	920.55	0.00	541,610.05	620,618.54
Abbott A. Lane Park Fund	978	Cemetery Perpetual Care	1/1/1966	16,515.45	13,003.20	0.00	255.00	386.97	0.00	0.00	0.00	13,076.17	16,770.65	2,293.50	27.99	0.00	13,088.51	16,861.29
Camden Cemetery Trust	929	Park/Recreation	1/1/1964	6,076.88	4,488.44	0.00	94.01	135.13	0.00	0.00	0.00	4,626.57	6,170.69	288.15	8.35	0.00	4,688.74	6,458.08
Caroline Hospital	944	Library	1/1/1984	3,941,138.98	4,471.81	0.00	92.55	134.16	0.00	0.00	0.00	4,009.97	710.30	710.30	9.12	0.00	171,740.20	5,797.14
Carrie K. Healey Trust	954	Cemetery Perpetual Care	6/30/1993	2,356,731.02	1,270,232.47	0.00	3,186.06	4,570.01	0.00	0.00	0.00	1,620,028.66	2,383,160.80	103,710.34	3,287.57	0.00	1,620,028.66	2,465,687.92
Cemetery Trust Fund B - Cemetery Capital Reserve	974	Maintenance and Repair	6/30/1965	1,630,695.73	1,270,401.76	0.00	35,458.98	36,520.08	0.00	0.00	0.00	1,306,695.64	1,655,883.21	252,900.77	2,081.13	(6,897.50)	1,564,900.60	1,963,596.27
Charles A. Jones Fund	914	Park/Recreation	1/1/1928	38,298.96	20,150.25	0.00	691.56	815.17	0.00	0.00	0.00	26,972.42	36,861.42	20,053.81	81.32	0.00	26,102.73	59,964.15
Clara E. Abbott	962	Library	1/1/1966	1,297,693.30	955,104.69	0.00	441.88	639.86	0.00	0.00	0.00	2,147,598	28,005.21	1,752.27	39.76	0.00	1,776.19	30,781.40
Clement Woodard Fund	906	Park/Recreation	1/1/1960	8,298.89	5,857.39	0.00	117.13	168.61	0.00	0.00	0.00	8,176.76	13,177.68	236,941.00	2,089.02	0.00	1,222,378.51	1,555,972.42
Clement Woodard Fund	932	Park/Recreation	1/1/1933	7,571.50	5,857.39	0.00	127.01	185.92	0.00	0.00	0.00	7,370.00	10,336	322.10	10.36	0.00	6,065.23	8,017.06
Emily J. Elliot Dand	924	Park/Recreation	1/1/1960	8,298.89	6,054.00	0.00	3,697.54	5,165.95	0.00	0.00	0.00	6,237.62	9,888.71	349.76	11.27	0.00	10,050.48	12,423.83
Flower Fund	970	Flower/Flag	1/1/1930	1,097,750.01	1,403,064.66	0.00	30,025.48	44,753.53	0.00	0.00	0.00	1,537,817.19	2,028,656.39	153,479.97	2,807.93	0.00	1,535,223.17	2,183,878.56
Frank Wright Scholarship Fund	922	Scholarship	1/1/1906	84,966.01	62,555.68	0.00	1,314.74	1,903.81	0.00	0.00	0.00	64,459.49	85,300.76	3,619.06	116.46	0.00	68,146.80	89,867.86
George A. Wheelock	948	Park/Recreation	1/1/1911	2,017.98	1,483.33	0.00	31.20	45.19	0.00	0.00	0.00	1,526.52	2,048.26	244.50	3.05	0.00	1,774.95	2,294.71
George B. Elliot Fund	920	Library	1/1/1911	785.95	571.26	0.00	11.86	17.16	0.00	0.00	0.00	598.41	777.71	198.97	1.34	0.00	776.19	987.49
Greenwich Cemetery	960	Cemetery Trust (Other)	1/1/1900	741,714.30	560,003.16	0.00	11,474.42	16,015.48	0.00	0.00	0.00	595,018.64	753,188.71	31,694.08	1,023.76	0.00	598,918.56	785,489.53
Ingelstad Collection Trust	968	Maintenance and Repair	1/1/1966	17,640.34	16,356.07	0.00	275.04	326.37	0.00	0.00	0.00	15,748.94	17,822.38	5,521.36	58.39	0.00	14,710.34	22,640.62
John E. Colony Cemetery Fund	972	Cemetery Perpetual Care	6/30/1945	35,124.34	28,216.25	0.00	543.16	786.37	0.00	0.00	0.00	29,002.82	36,655.32	14,770.10	79.65	0.00	14,915.60	49,318.42
John Symonds Fund	940	Library	1/1/1902	25,006.29	19,735.32	0.00	382.24	562.19	0.00	0.00	0.00	20,300.51	25,484.53	2,066.44	39.26	0.00	23,329.09	35,278.37
John T. Foster Library Trust	956	Library	1/1/2003	25,006.29	19,735.32	0.00	382.24	562.19	0.00	0.00	0.00	20,300.51	25,484.53	2,066.44	39.26	0.00	23,329.09	35,278.37
Keene Downtown Memorial Tree Fund	934	Beautification	1/1/1977	492,538.10	388,881.87	0.00	7,819.63	11,033.57	0.00	0.00	0.00	400,915.44	600,157.73	17,996.05	724.45	0.00	423,087.27	622,529.56
Marcus W. Knight	962	Maintenance and Repair	1/1/1932	35,257.52	19,283.98	0.00	3,932.40	5,696.74	0.00	0.00	0.00	204,979.72	259,150.92	17,461.52	381.53	0.00	177,211.02	275,511.94
Maria W. Knight	916	Park/Recreation	1/1/1914	7,380.22	5,435.98	0.00	114.17	166.33	0.00	0.00	0.00	5,602.28	7,494.38	1,824.64	12.78	0.00	1,832.53	7,434.61
Maria W. Osborne Library Fund	950	Library	1/1/1909	955.94	735.80	0.00	15.41	22.31	0.00	0.00	0.00	758.11	1,011.25	176.80	1.61	0.00	177.57	935.68
Mary P. Hall Cemetery Fund	904	Park/Recreation	1/1/1934	18,834.79	87,454.33	0.00	1,899.39	2,062.07	0.00	0.00	0.00	90,116.40	120,675.18	5,057.26	182.83	0.00	5,159.21	125,838.39
Mary R. Hall Cemetery Fund	902	Park/Recreation	1/1/1907	39,070.38	27,017.43	0.00	597.30	821.47	0.00	0.00	0.00	27,835.90	37,237.68	1,581.45	50.30	0.00	29,320.01	38,930.68
Mary R. Hall Cemetery Fund	940	Library	1/1/1907	3,025.60	2,224.45	0.00	48.81	67.78	0.00	0.00	0.00	2,302.23	3,072.50	360.79	4.56	0.00	3,063.50	3,430.00
Maurice Alger Scholarship Fund	949	Scholarship	1/1/1970	338,550.24	285,686.18	0.00	5,546.45	8,034.42	0.00	0.00	0.00	273,720.00	394,204.70	3,505.97	473.78	0.00	3,790.90	397,995.00
Miner F. Jones Fund	912	Flower/Flag	1/1/1934	15,003.37	11,042.36	0.00	233.10	336.10	0.00	0.00	0.00	11,378.46	15,236.37	638.90	20.55	0.00	12,029.32	15,886.23
Mitchell Cemetery	906	Cemetery Trust (Other)	1/1/1901	49,097.45	34,673.32	0.00	745.81	1,078.76	0.00	0.00	0.00	35,762.10	48,811.05	2,025.53	64.80	0.00	37,816.49	50,875.45
Police Benevolent Fund	908	Police/Flag	1/1/1901	339,768.90	231,772.22	0.00	5,209.66	7,544.11	0.00	0.00	0.00	293,316.33	481,676.76	82,562.65	593.27	0.00	82,915.46	424,884.22
Police Benevolent Fund	910	Police/Flag	1/1/1901	199,465.13	122,578.38	0.00	2,892.35	4,189.25	0.00	0.00	0.00	126,708.61	189,855.48	138,074.35	495.24	0.00	139,348.20	326,203.68
Police Benevolent Fund	916	Police/Flag	1/1/1929	166,638.39	34,864.15	0.00	686.73	1,011.79	0.00	0.00	0.00	35,815.94	45,846.12	8,567.34	78.32	0.00	8,603.35	54,459.19
Police Benevolent Fund	900	Park/Recreation	1/1/1907	24,223.76	17,393.86	0.00	376.29	544.60	0.00	0.00	0.00	15,446.77	21,700.05	1,055.19	33.33	0.00	1,055.24	25,755.29
Police Benevolent Fund	942	Park/Recreation	1/1/1900	96,327.03	73,246.13	0.00	1,539.85	2,229.77	0.00	0.00	0.00	75,471.60	101,075.88	11,773.17	146.84	0.00	11,903.16	46,468.10
Police Benevolent Fund	964	Cemetery Trust (Other)	1/1/1900	14,121.85	10,388.82	0.00	216.47	316.35	0.00	0.00	0.00	10,708.17	14,340.32	600.85	19.34	0.00	612.48	14,952.80
Police Benevolent Fund	962	Cemetery Trust (Other)	1/1/1900	76,070.67	66,352.21	0.00	1,164.59	1,715.29	0.00	0.00	0.00	68,008.50	77,765.23	3,258.66	104.91	0.00	3,321.76	81,078.96
Police Benevolent Fund	976	Cemetery Trust (Other)	1/1/1900	1,185,986.48	887,425.04	0.00	18,346.87	26,568.65	0.00	0.00	0.00	869,960.69	1,204,238.36	50,315.25	1,015.23	0.00	945,277.55	1,255,523.21
Police Benevolent Fund	968	Cemetery Trust (Other)	1/1/1900	870,882.85	640,257.90	0.00	13,472.37	19,608.60	0.00	0.00	0.00	656,776.50	894,335.32	37,043.16	1,192.08	0.00	697,936.74	922,095.96
TOTALS				13,693,461.59	10,276,546.90	0.00	211,684.10	306,526.12	0.00	0.00	0.00	10,563,077.02	13,895,065.69	1,263,386.85	20,345.41	(7,522.50)	11,871,079.62	15,183,088.29

Income Allocated to Principal for Investment

Balance on Cambridge Trust Company

446,392.66

446,392.66

11,032,468.71

833,883.98

(446,392.66)

833,883.98

CITY OF KEENE, NH
REPORT OF THE TRUSTEES OF TRUST FUNDS
CAPITAL RESERVE (ACCOUNT NUMBER XXX4474)
FOR YEAR ENDING: 06/30/2026
AS OF: 09/30/2025

FUND NAME	FUND #	PURPOSE	DATE OF CREATION	PRINCIPAL						INCOME				TOTAL COST PRINCIPAL & INCOME		
				COST OPENING BALANCE	PRINCIPAL NEW FUNDS	PRINCIPAL REALIZED GAINS	CAPITAL GAINS DIVIDENDS	PRINCIPAL FEES	PRINCIPAL WITHDRAWALS	PRINCIPAL ENDING COST BALANCE	PRINCIPAL ENDING FAIR VALUE	INCOME BEGIN BALANCE	INCOME FEES		INCOME EXPENDED	INCOME ENDING BALANCE
Ambulance Capital Reserve	800	Police/Fire	1/1/1998	612,908.10	0.00	0.00	0.00	0.00	0.00	614,120.12	613,569.28	0.00	1,212.02	0.00	0.00	614,120.12
Bridge Capital Reserve	808	Maintenance and Repair	1/1/2002	2,059,077.22	0.00	0.00	0.00	0.00	0.00	2,060,143.11	2,058,382.36	0.00	4,065.89	0.00	0.00	2,060,143.11
City Hall Parking Deck Capital Reserve	850	Maintenance and Repair	1/1/1999	483,603.47	0.00	0.00	0.00	0.00	0.00	484,520.24	484,118.72	0.00	916.77	0.00	0.00	484,520.24
Downtown Infrastructure and Facility Capital Reserve	810	Economic Development	1/1/2008	2,127,570.35	0.00	0.00	0.00	0.00	0.00	2,131,777.61	2,129,934.94	0.00	4,207.26	0.00	0.00	2,131,777.61
Emergency Communication Capital Reserve	816	Capital Reserve (Other)	5/7/2020	106,682.97	0.00	0.00	0.00	0.00	0.00	110,160.42	110,085.18	0.00	217.45	0.00	0.00	110,160.42
Fire Equipment Capital Reserve	802	Police/Fire	1/1/1998	1,437,703.45	0.00	0.00	0.00	0.00	0.00	1,440,546.50	1,439,301.31	0.00	2,843.05	0.00	0.00	1,440,546.50
Fleet Equipment Capital Reserve	860	Maintenance and Repair	1/1/1998	2,028,889.63	0.00	0.00	0.00	0.00	0.00	2,030,884.79	2,029,138.32	0.00	4,008.16	0.00	0.00	2,030,884.79
Hazardous Waste Site Capital Reserve	870	Environmental Purposes	1/1/1988	55,926.07	0.00	0.00	0.00	0.00	0.00	56,036.66	55,988.22	0.00	110.59	0.00	0.00	56,036.66
Information Technology Systems and Infrastructure Capital Reserve	820	Capital Reserve (Other)	5/7/2020	406,751.49	0.00	0.00	0.00	0.00	0.00	407,556.04	407,203.76	0.00	804.35	0.00	0.00	407,556.04
Intersection Improvements Capital Reserve	804	Economic Development	1/1/1988	2,201.13	0.00	0.00	0.00	0.00	0.00	2,205.48	2,203.57	0.00	4.35	0.00	0.00	2,205.48
Landfill Closure Capital Reserve	874	Environmental Purposes	1/1/1980	24,407.47	0.00	0.00	0.00	0.00	0.00	24,465.74	24,434.60	0.00	48.27	0.00	0.00	24,465.74
Metrol Court Pumping Station Capital Reserve	830	Maintenance and Repair	1/1/1992	339,686.70	0.00	0.00	0.00	0.00	0.00	340,370.45	340,078.24	0.00	671.75	0.00	0.00	340,370.45
Parks and Facilities Infrastructure Fund	822	Parks/Recreation	5/19/2022	1,696,501.19	0.00	0.00	0.00	0.00	0.00	1,701,859.97	1,700,388.91	0.00	3,358.78	0.00	0.00	1,701,859.97
Reappraisal Capital Reserve	818	Capital Reserve (Other)	5/7/2020	198,436.30	0.00	0.00	0.00	0.00	0.00	198,828.71	198,656.85	0.00	392.41	0.00	0.00	198,828.71
Road and Sidewalk Infrastructure Capital Reserve	814	Maintenance and Repair	5/7/2020	861,592.21	0.00	0.00	0.00	0.00	0.00	863,296.01	862,549.01	0.00	1,703.80	0.00	0.00	863,296.01
Sewer Infrastructure Capital Reserve	834	Maintenance and Repair	1/1/1998	5,660,586.36	0.00	0.00	0.00	0.00	0.00	5,691,819.72	5,686,890.79	0.00	11,233.36	0.00	0.00	5,691,819.72
Transfer/Recycling Center Capital Reserve	872	Maintenance and Repair	1/1/1998	702,895.24	0.00	0.00	0.00	0.00	0.00	704,285.21	703,976.44	0.00	1,390.97	0.00	0.00	704,285.21
Transportation Improvements Capital Reserve	812	Maintenance and Repair	1/1/2015	331,658.97	0.00	0.00	0.00	0.00	0.00	332,314.82	332,027.57	0.00	855.85	0.00	0.00	332,314.82
Wastewater Treatment Plant Capital Reserve	832	Maintenance and Repair	1/1/1992	2,762,368.65	0.00	0.00	0.00	0.00	0.00	2,767,631.22	2,765,138.75	0.00	5,462.57	0.00	0.00	2,767,631.22
Water Infrastructure Capital Reserve	842	Maintenance and Repair	1/1/1998	3,316,856.43	0.00	0.00	0.00	0.00	0.00	3,326,424.44	3,323,546.13	0.00	6,565.01	0.00	0.00	3,326,424.44
Water Treatment Facility Capital Reserve	840	Maintenance and Repair	1/1/1993	1,039,929.59	0.00	0.00	0.00	0.00	0.00	1,032,068.25	1,032,075.37	0.00	2,036.66	0.00	0.00	1,032,068.25
Wells Street Parking Facility Capital Reserve	852	Maintenance and Repair	1/1/1999	433,684.49	0.00	0.00	0.00	0.00	0.00	434,522.06	434,146.47	0.00	857.57	0.00	0.00	434,522.06
TOTALS				26,684,189.68	0.00	0.00	0.00	0.00	0.00	26,736,057.57	26,713,846.57	0.00	52,767.89	0.00	0.00	26,736,057.57

CITY OF KEENE, NH
REPORT OF THE TRUSTEES OF TRUST FUNDS
COMMON TRUST FUND ACCOUNT NUMBER XXX44433
FOR YEAR ENDING: 06/30/2026
AS OF: 06/30/2026

FUND NAME	FUND #	PURPOSE	DATE OF CREATION	PRINCIPAL BEGIN VALUE	PRINCIPAL BEGIN COST BALANCE	PRINCIPAL NEW FUNDS	PRINCIPAL UNREALIZED GAINS/LOSSES	PRINCIPAL REALIZED GAINS/LOSSES	PRINCIPAL CAPITAL GAINS DIVIDENDS	PRINCIPAL ENDING COST BALANCE	PRINCIPAL ENDING MARKET VALUE	INCOME BEGIN BALANCE	INCOME EXPENSED	INCOME ENDING BALANCE	TOTAL COST PRINCIPAL & INCOME	TOTAL MARKET VALUE PRINCIPAL & INCOME
Abbott A. Lane Park Fund	928	Park/Recreation	1/1/1924	100,861.50	76,330.41	0.00	2,174.73	415.70	0.00	75,746.11	103,035.32	4,395.09	272.28	4,527.16	86,273.29	107,560.50
Abbott A. Lane Playground Fund	929	Park/Recreation	1/1/1924	18,501.83	14,038.80	0.00	422.43	90.75	0.00	14,709.74	20,014.28	830.91	53.06	875.26	15,586.00	20,869.52
Adelphi River Park Trust	936	Park/Recreation	1/1/1956	594,234.73	515,136.04	0.00	12,812.69	2,440.12	0.00	917,585.18	607,047.32	26,983.81	1,860.69	28,167.53	546,752.89	655,214.86
Campo Santo Trust	978	Cemetery Perpetual Care	1/1/1956	15,076.17	13,078.17	0.00	361.81	66.12	0.00	14,047.29	17,132.56	2,310.54	55.99	2,366.53	16,402.24	19,487.51
Caroline H. Ingersoll	926	Park/Recreation	1/1/1954	6,170.86	4,825.57	0.00	133.05	25.43	0.00	4,651.00	6,303.94	254.17	16.78	277.96	4,628.56	6,561.50
Caroline Ingersoll	944	Library	1/1/1954	6,081.35	4,805.67	0.00	135.02	25.06	0.00	4,651.03	6,312.47	254.17	16.78	277.96	4,628.56	6,561.50
Carr K. Hersey Trust	984	Library	1/1/1974	207,297.04	154,806.79	0.00	4,460.63	864.37	0.00	158,964.18	211,766.67	24,330.41	614.67	24,820.97	160,465.13	206,587.64
Cemetery Trust Fund A - Cemetery Capital Reserve	958	Cemetery Perpetual Care	8/20/1965	2,393,190.80	1,800,026.68	0.00	51,490.73	993.47	0.00	1,858,536.91	2,447,701.54	102,567.12	6,597.21	109,164.33	1,968,501.24	2,557,265.87
Cemetery Trust Fund B - Cemetery Capital Reserve	974	Maintenance and Repair	8/20/1965	1,555,883.21	1,305,020.64	0.00	38,770.31	6,824.66	0.00	1,313,755.60	1,997,806.52	247,676.92	5,334.15	243,010.77	1,566,866.37	2,244,617.29
Charles A. Jones Fund	914	Park/Recreation	1/1/1928	36,081.42	29,072.42	0.00	794.79	151.82	0.00	27,124.34	37,696.21	20,102.73	161.33	20,264.06	47,359.99	57,867.86
Class B. Abbott	982	Library	1/1/1956	20,005.21	21,478.56	0.00	625.39	119.54	0.00	21,588.10	29,850.00	1,775.19	78.79	1,853.98	22,432.12	31,470.47
Clarence Woodward Fund	903	Park/Recreation	1/1/1960	1,177,769.79	884,174.68	0.00	28,413.08	5,431.14	0.00	889,606.02	1,346,181.85	238,203.93	4,194.21	242,398.14	1,131,971.01	1,587,732.84
Diamond Woods Trust	924	Park/Recreation	1/1/1933	7,683.73	5,737.00	0.00	168.78	31.86	0.00	5,785.89	7,854.51	326.33	20.81	344.84	6,133.63	8,199.45
Emily J. Elliot Island	922	Park/Recreation	1/1/1933	6,237.02	6,237.02	0.00	179.75	34.36	0.00	6,272.28	8,167.75	356.54	22.82	379.36	6,848.87	8,861.34
Flower Fund	970	Flower/Flag	1/1/1900	234,175.35	178,438.54	0.00	5,048.17	865.15	0.00	177,404.59	236,224.52	10,050.48	638.88	10,689.36	187,965.85	248,766.68
Frank Wright Scholarship Fund	984	Scholarship	1/1/1930	1,537,617.19	43,740.85	0.00	43,740.85	8,351.03	0.00	1,546,178.22	232,397.24	155,223.17	5,909.13	159,132.30	1,706,037.60	2,232,036.82
George A. Wheelock	922	Park/Recreation	1/1/1905	86,300.75	64,459.49	0.00	1,890.77	355.69	0.00	84,815.18	86,161.52	3,897.11	239.83	3,657.28	69,508.91	92,036.25
George B. Elliot	946	Library	1/1/1931	2,048.28	1,528.92	0.00	44.16	8.44	0.00	1,538.96	2,092.44	246.43	6.09	251.29	1,788.25	2,343.73
George B. Elliot Fund	920	Library	1/1/1931	777.71	598.41	0.00	16.77	3.21	0.00	599.82	794.48	186.78	2.67	191.91	783.33	986.39
Greenleaf Cemetery	980	Cemetery Trust (Other)	1/1/1900	753,188.71	586,918.04	0.00	16,239.87	3,104.24	0.00	569,722.88	766,428.58	32,296.22	2,055.00	33,939.99	603,862.87	803,368.57
Ingersoll Collection Trust	988	Maintenance and Repair	1/1/1926	17,922.38	16,745.94	0.00	396.43	73.87	0.00	16,918.81	18,308.81	4,716.24	70.21	4,786.45	20,594.08	23,083.06
John E. Colby Cemetery Fund	972	Cemetery Perpetual Care	02/20/1945	35,055.53	29,022.82	0.00	768.79	146.95	0.00	30,447.77	38,424.32	14,815.60	150.35	14,965.95	44,085.30	51,359.91
John Symonds Fund	940	Library	1/1/1903	32,875.48	15,541.21	0.00	711.00	135.51	0.00	15,677.12	33,666.46	2,302.89	61.23	2,369.15	16,028.86	36,038.24
John T. Foster Library Trust	956	Library	1/1/1903	25,484.53	20,300.51	0.00	649.49	105.03	0.00	20,405.54	20,024.02	2,029.47	78.91	2,080.61	22,498.15	28,114.63
Kenneth Downtown Memorial Tree Fund	934	Beautification	1/1/1902	500,157.73	40,915.44	0.00	10,784.15	2,061.38	0.00	422,278.82	510,941.88	22,171.83	1,451.99	23,623.82	425,307.23	554,272.29
Marcus W. Knight	982	Maintenance and Repair	1/1/1932	295,190.92	204,979.72	0.00	5,668.99	1,094.12	0.00	204,043.84	263,757.90	17,721.02	764.13	18,330.97	224,374.71	282,068.77
Maria C. Knight	916	Park/Recreation	1/1/1914	7,494.39	6,802.28	0.00	181.59	30.89	0.00	6,620.70	7,855.98	1,832.33	25.51	1,857.89	7,485.56	9,568.27
Maria W. Osborn Library Fund	950	Library	1/1/1914	1,011.25	758.11	0.00	21.80	4.17	0.00	782.28	1,033.05	177.57	3.21	180.13	942.41	1,213.18
Mary P. Lane Trust Fund	904	Park/Recreation	1/1/1934	120,675.18	96,118.40	0.00	2,901.86	497.35	0.00	96,813.75	123,275.07	5,158.21	328.90	5,482.11	98,029.86	128,691.18
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Mary P. Lane Trust Fund																

Sherry Miller

From: William Dow
Sent: Tuesday, September 9, 2025 10:14 AM
To: Sherry Miller
Cc: Terri Hood
Subject: Trustees of Trust fund re: Ingersoll Appraisal project Invoice

Hi Sherry, I received the invoice from NH Antiques Coop for the appraisal of the Ingersoll Collection, and the appraisal total came out to \$5000. The Trustees authorized spending up to \$3500 for this appraisal project back in April 2024. I will need to request the trustees to authorize allocation of the additional \$1500 balance due.

Please place this funding request on the Trustees next meeting agenda.

Thank you
Bill

William S. Dow
Records Mgr./Deputy City Clerk
wdow@keenenh.gov
(603) 352-0133 ext. 02



MEMO

DATE: October 9, 2025

TO: Trustees of Trust Funds and Cemetery Trusts

THROUGH: Sherry Miller, Finance Department Fund & Grant Manager

FROM: Carrah Fisk Hennessey, Parks & Recreation Director 

SUBJECT: Cemetery Fence Replacement

Recommendation:

Move that the Trustees approve the attached quote of \$5,197.94 for a 125' fence replacement along the Cottage Street border of Greenlawn Cemetery.

Background:

This 125-foot section of fence along the Cottage Street border of Greenlawn Cemetery is in a dire state of disrepair. There are trees growing through the chain link and the original four-foot height has been compressed to less than 3-feet over more than 50-years in existence.

Monadnock Fence has quoted a full replacement of this section of fence for \$5,197.94. The comprehensive quote is attached to this memo. Once approved, we will be able to replace this fence line before the winter snowfall.

MONADNOCK FENCE CO., INC.

PO BOX 562 • 32 WEST STREET
WEST SWANZEY, NH 03469

Phone: 603-352-7800 • Fax: 603-352-5110

ADDRESS

City of Keene
312 Washington Street
Keene, NH 03431

Estimate

ESTIMATE #	DATE
4801	05/28/2025

DESCRIPTION	AMOUNT
Cottage St. Cemetary:	5,197.94
Install 125ft of all galvanized chain link fence 4ft in height. The chain link mesh is 9 gauge with 2 inch mesh. Install the chain link using all 40 weight galvanized pipe. Install 2 3/8 inch for terminal posts, and 1 7/8 inch for line posts and 1 5/8 inch for top rail. All posts will be concreted into the ground.	
NOTE* Pricing includes removal and disposal of old fence	
A SIGNED COPY OF THE ESTIMATE ALONG WITH A 50% DEPOSIT IS REQUIRED PRIOR TO ANY MATERIAL ORDERING OR SCHEDULING	
SUBTOTAL	5,197.94
TOTAL	\$5,197.94

Accepted By

Accepted Date

RESIDENTIAL & COMMERCIAL

Ornamental Steel & Aluminum - Chain Link Galvanized & Vinyl Coated - Standard & Custom Cedar Fences
Privacy & Picket - Rail Fencing of all types Care-free Poly Vinyl - Trellises - Pergolas - Arbors - Drilled
Lamp Posts Granite Posts