

Keene Public Library

Building and Grounds Committee

Meeting held 1/07/2026 at 3:30 PM

Members present: Susan Bloom, Marti Fiske, Paul Henkel, Kathleen Packard and Justin Somma. Deputy City Manager Andy Bohannon also attended.

Minutes from the previous meeting were approved.

Maintenance.

The window casing of an exterior window of the small office east of Marti's office has extensive weathering and a hole at the sill level. Andy said the window casing repair will be done in the spring.

Marti noted that snow removal has been effective throughout the many storms this season, some lasting all day. She expressed appreciation to City staff for their efforts.

It was noted that the City uses a work order management system that automatically notifies all building mechanics when a new work order is entered. This email notification system helps keep everyone informed of maintenance needs. When one building mechanic is unavailable, others can anticipate coverage and assist as needed. The system was noted to be working well.

Lighting

The committee discussed lighting concerns. Michael Petrovick Architects will meet with staff tomorrow, both in the morning and at 5:00 PM, to survey and measure lighting conditions during daylight and after dark.

Andy noted that the architects have been informed of the Buildings and Grounds Committee meeting schedule. It is expected that at one of the next meetings, the committee will be presented with ideas to address the current lighting limitations.

Cost implications will be evaluated at a later time, and the committee will be apprised accordingly.

Next Meeting

3:30 PM Wednesday February 11.

Following meetings: March 11 and April 8.

Paul Henkel, Chair