



Trustees of Trust Funds

AGENDA

City Hall 3rd Floor Conference Room
January 21, 2026
9:30 AM

Martha Curtis, Chairman
, Vice Chairman
Michelle Howard
Allen Mendelson
Andrew Royce
Janelle Sartorio

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1. Election of Trustee of Trusts Fund & Cemetery Trust Chairman and Vice Chairman
 2. Periodic Review of Trusts and Capital Reserves- Cambridge Trust presenting in person
 - Eric Jussaume, Sr Vice President
 - Lisa Tourangeau, Relationship Manager
 3. Carrah Fisk-Hennessey – Parks & Recreation Director
 - Monadnock View Cemetery Expansion Project
 4. Approval of the November 2025 minutes
 5. Common Trust Fund
 - a. Use of Funds – Request from Carrah Fisk-Hennessey, Parks & Rec Director to purchase pins and lot markers
 - b. Approval of Receipts –
 - i. Cemetery Lot Sales January -June 2025 **\$47,250.00**
 - c. Approval of Disbursements – **\$33,800.49**
 - i. #974 Cemetery Trust B - \$22,027.50
 - Grever & Ward (Cemetery Master Plan)
 - ii. #936 Ashuelot River Park Trust - \$6,772.99
 - FA Bartlett Tree - \$3,922.99
 - Phil's Tree - \$2,850.00
 - iii. #988 Ingersoll Collection Trust \$5,000
 - Appraisal
 6. Capital Reserve Portfolio
 - a. Approval of Receipts
 - i. None

- b. Approval of Disbursements – **\$782,559.20**
 - i. #802 Fire Equipment Capital Reserve = \$166,666.67
 - ii. #806 Bridge Capital Reserve = \$16,449.40
 - iii. #810 Downtown Infrastructure and Facility Capital Reserve = \$12,103.41
 - iv. #812 Transportation Improvement = \$18,565.22
 - v. #818 Reappraisal Capital Reserve = \$1,359.00
 - vi. #822 Parks & Facilities Infrastructure = \$36,902.00
 - vii. #832 Wastewater Treatment = \$44,992.85
 - viii. #834 Sewer Infrastructure Capital Reserve = \$280,170.44
 - ix. #842 Water Infrastructure Capital Reserve = \$205,350.21

7. Distribution of MS9 for the period ending December 31, 2025.

- a. Common Trust Funds
- b. Capital Reserve Funds

8. Updates/Future Items

- a. 2026 Scholarships - February
- b. Periodic Review of Trusts and Capital Reserves – Cambridge Trust
 - i. April 15, 2026 – Cambridge Trust electronic review
- c. Review of Trust Fund Overview
 - #970 Flower Fund