



February 27, 2026

Ms. Amanda McKay
New England Clean Energy
577 Main Street
Hudson, MA 01749
amanda.mckay@newenglandcleanenergy.com

RE: PB-2026-05 – Humdingers Building Rooftop Solar Array – 850 Marlboro Road

Dear Ms. McKay,

We are in receipt of your request for administrative review of the property located at 850 Marlboro Rd (TMP #240-025-000), owned by Rocky Brook Realty LLC. The request is to install a 24.640kW DC rooftop solar array on the building that is farthest east on this site. The array for will consist of 56 solar panels and will be installed along the southern portions of the roof. Supplementary equipment will be installed inside and behind the building, next to the existing utility meter, and will not be visible from a public right-of-way or adjacent property.

All as presented in the plan sets identified as “Photovoltaic Roof Mount System – Andrew Symington Residence” prepared by New England Clean Energy at varying scales on February 21, 2026, and in the application and supporting materials submitted to the Community Development Department on February 26, 2026.

Application for Formal Site Plan review is not necessary. Your request is hereby administratively approved under Article 26.13 of the Land Development Code, “Administrative Planning Review.” This approval is limited to the request as described above and does not authorize the applicant to make alterations that are not hereby granted. Please be aware that any future change may require additional review under the Planning Board’s Site Plan Regulations and that you may still need to apply for and receive any applicable building permits, if necessary.

In accordance with Section 27.5 of the City of Keene Land Development Code, any aggrieved party has the right to appeal this decision to the Keene Planning Board within 20 days of the date of decision.

We appreciate your cooperation in the consistent application of zoning codes and development regulations throughout our community. If you have any questions or require any further assistance, please contact Mari Brunner, Senior Planner or myself at (603) 352-5440.

Sincerely,

Emily Duseau,
Planning Technician

cc: Andrew Symington, Property Owner
Mari Brunner, Senior Planner
Arelis Quinones, Assessing Department
Bryan Ruoff, City Engineer
Bob Burns, Permit Technician
Project File