

**Keene Public Library
Buildings and Grounds Committee
Meeting held 10/14/2026 at 3:30pm**

Present: Don Caruso, Jennifer Friedman, Justin Soma, Sally Rinehart
Assistant Library Director Susan Bloom, Library Director Marti Fiske, Head of Youth Services
and Community Engagement Amy Kramer, City Facilities Manager Shane Baker

Absent - Paul Henkel, Chair

The meeting began at 3:31

Approval of Minutes of September 9th Meeting

Motion by Don Caruso
Second by Jennifer Friedman
Vote Pass 4-0

Review of Maintenance Needs

None

Review of Landscaping Needs

None

Report of Lighting Project Research

Shane Baker walked us through the project documents that will go out to bid. The handout is included in the minutes as exhibit 1.

The lighting project was divided into 4 separate work areas.

Area 1 Newspapers, periodicals, listening space

Area 2 Main entrance and circulation area

Area 3 Stacks and reference area

Area 4 Second floor including staircase, director's office, trustee room, and special collections (special collections was not included in the presented drawing but Marti asked that it be included). Shane will make the revision before sending out to bid.

The 4 sections will be priced separately so we can see how far our budget takes us and prioritize. Shane believes the project should go out to bid this week. There will be a mandatory walk through with potential contractors, Marti asked that the walkthrough happen after dark

because that is when the problem is at its worst. The bid process should not take longer than a month.

Fixtures will include ring lighting of various sizes, track lighting, cans and wall fixtures in their appropriate places. Page AD100 of exhibit A shows current lighting fixtures and page A 100 shows new lighting design.

Trustees discussed the prioritization of areas. Marti suggested the old mansion be done first because people spend time working in that area. Another possibility would be to do stacks first since that area gets the most traffic. The work will obviously require closing off space to the public but this will be localized and minimized to the greatest extent possible.

Potential Renovation of TV Studio Space

Trustees took a tour of the current TV studio space. Marti and staff are currently investigating moving the makerspace into the studio as the lease will not be renewed. The current makerspace can only fit 1 staff and 3 users. The studio would provide 3 times as much square footage and allow for a classroom which could still be used as a studio. The project would require the removal of 3 walls- one between studio 2 and staircase, one between studio 1 and control room and one between corridor and office (see pg. EC101 of exhibit 1) The space would also need new vinyl flooring.

The current maker space would be converted to a conference room with moveable furniture and could be used as craft space since it has a linoleum floor.

Shane Baker will start looking at building plans to see about load bearing walls and figure out the extent of work that would be required.

Next Meeting -not determined due to Veteran's Day falling on 2nd Wednesday of November

Minutes taken by Jennifer Friedman