FINANCE, ORGANIZATION AND PERSONNEL COMMITTEE
Council Chambers, Keene City Hall
November 24, 2026
6:00 PM

A. AGENDA ITEMS

1. Donation of Funds from Pathways for Keene
2. Lease Extension at 12 Gilbo Ave - Yolo
3. Lease Agreement at 12 Gilbo Ave - Senator Pappas
4. Relating to the Appropriation of Funds from the General Fund Unassigned Fund Balance
   Resolution R-2026-57

B. MORE TIME ITEMS

NON PUBLIC SESSION

ADJOURNMENT

CITY OF KEENE
NEW HAMPSHIRE

Meeting Date: November 24, 2026

To: Finance, Organization and Personnel Committee

From: Andrew Bohannon, Deputy City Manager

Through: Elizabeth Ferland, City Manager

Subject: **Donation of Funds from Pathways for Keene**

Recommendation:
Move that the Finance, Organization and Personnel Committee recommend that the City Manager be authorized to do all things necessary to accept a donation of $7,500.00 from Pathways for Keene, Inc and that the money is allocated for the Ashuelot Rail Trail bridge and a wayfinding sign at Eastern Ave.

Attachments:
None

Background:
For more than three decades, Pathways for Keene (PFK) has been a valued community partner in the development, enhancement, and stewardship of Keene's trail network. Through its ongoing financial support and advocacy, PFK has played a significant role in helping the City expand recreational opportunities, improve trail infrastructure, and leverage grant funding for projects that benefit residents and visitors alike.

The City is currently advancing two trail improvement projects that have received funding support through grants and local partnerships. The first project involves redecking and installation of new safety railings on the Ashuelot Rail Trail bridge adjacent to Keene State College. The second project includes installation of a wayfinding sign at the newly improved Eastern Avenue trailhead, which serves as a key access point to the Cheshire Rail Trail extension. Together, these projects will enhance trail safety, accessibility, and user experience while supporting continued investment in the region's recreational assets.

To complete these projects, Pathways for Keene has offered a contribution of $7,500, consisting of $5,000 toward the Ashuelot Rail Trail bridge improvements and $2,500 toward the Eastern Avenue trailhead wayfinding sign. The donation continues PFK's longstanding practice of providing local matching funds that allow the City to maximize outside grant opportunities and complete priority trail improvements.

Staff recommends that the City Council accept the donation of $7,500 from Pathways for Keene and authorize the funds to be used for the identified trail improvement projects. Acceptance of these funds will enable the City to complete both projects and further strengthen its partnership with an organization that has supported Keene's trail system for more than 30 years.

CITY OF KEENE
NEW HAMPSHIRE

Meeting Date: November 24, 2026

To: Finance, Organization and Personnel Committee

From: Andrew Bohannon, Deputy City Manager

Through: Elizabeth Ferland, City Manager

Subject: **Lease Extension at 12 Gilbo Ave - Yolo**

Recommendation:
Move that the Finance, Organization and Personnel Committee recommend that the City Manager be authorized to do all things necessary to negotiate and execute a lease renewal with Konstantinos Georgiadis for space located at 12 Gilbo Avenue.

Attachments:
None

Background:
Konstantinos Georgiadis is currently contracted to lease space at 12 Gilbo Avenue for the purposes of a frozen yogurt shop. The owner would like to request an extension of his contract, thus ensuring their long-term investment. The lessee is currently coming into the final year of a three-year lease with a three-year option. They are seeking a new agreement for a four-year lease with an additional three-year option.

Updates to the lease rates are as follows: December 1, 2026 – current rate $1,751.00 – based on the current contract. This will increase by 3% on January 1, 2027, and for each additional year of the contract.

CITY OF KEENE
NEW HAMPSHIRE

Meeting Date: November 24, 2026

To: Finance, Organization and Personnel Committee

From: Andrew Bohannon, Deputy City Manager

Through: Elizabeth Ferland, City Manager

Subject: **Lease Agreement at 12 Gilbo Ave - Senator Pappas**

Recommendation:
Move that the Finance, Organization and Personnel Committee recommend that the City Manager be authorized to do all things necessary to negotiate and execute a lease agreement with United States Senator Chris Pappas for the office space located at 12 Gilbo Avenue – Suite C, for a term of eighteen (18) months.

Attachments:
None

Background:
The City of Keene owns office space at 12 Gilbo Avenue – Suite C (the Transportation Center), which has been leased to a United States Senator for constituent services since 2011. With the transition to Senator Chris Pappas, staff are seeking authorization to negotiate and execute a new lease agreement for a term of eighteen (18) months for this space. As with all prior lease agreements for this location, the lease conditions will be provided by the Sergeant at Arms of the United States Senate, reviewed by the City Attorney, and then executed by the City Manager.

Staff recommends that the new lease agreement includes language referencing the potential for future development on Gilbo Avenue, consistent with the approach taken with the other tenants in the building.

CITY OF KEENE

In the Year of Our Lord Two Thousand and Twenty Six

A RESOLUTION Relating to the Appropriation of Funds from the General Fund Unassigned Fund Balance

Resolved by the City Council of the City of Keene, as follows:

That, pursuant to Section 31 of the Rules of Order, the sum of two hundred forty-two thousand and one hundred and ninety-seven dollars ($242,197.00) is hereby appropriated in the 2026/2027 Fiscal year for the purpose of establishing and funding eight (8) additional firefighter positions as part of the federally awarded Fiscal Year 2025 Staffing for Adequate Fire and Emergency Response (SAFER) Grant.

Said appropriation shall be supported by SAFER Grant funds and shall be used for eligible personnel and related expenses associated with these positions.

FY 2026/2027 General Fund – Fire Department Expenditure Appropriation

401/40200000	Personnel Costs including wages, benefits & other related costs (NHRS, MEDI, WC)	$111,317.00
400/401/40200000	Operating related expenses	$130,880.00

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Jay V. Kahn, Mayor

In City Council November 19, 2026.
Referred to the Finance, Organization, and Personnel Committee.

City Clerk